

**Meeting, June 2021 – Sports Operational Meeting – Touch – 8<sup>th</sup>  
June 2021**

**Present**

Kellie-Ann – Tamworth Touch – Administrator

Blake Mammarella- TRC- Acting Sport and Recreation Development Officer

Adam Jones – TRC – Outdoor/Sports Precinct Supervisor

**Apologies**

**Discussion topics**

TRC

Blake

- Reminded Kelli-Ann of the annual key review, other committee members did not contact Blake which was an action from the last meeting. Blake will email Kellie-Ann for her to provide details of members so Blake can get into contact.
- Spoke about a letter that will shortly be sent out to all sports user groups addressing the issue of cars parking on sports fields. Infringement notices may/and can be distributed if appropriate signage and media protocols are in place.
- Notified Kelli-Ann of the intention of Council collecting all MLAK keys from user groups that open disability lifts. Lifts have been faulting as a result of being used to transport storage and canteen items. With a weight capacity that is designed for 1-2 persons, this is being exceeded. In the circumstance where a competition or event is taking place, Adam's team or the on-call team would be notified and this lift would be unlocked prior to this.

Adam

- Spoke on the ongoing electrical/light issue at the Gipps st clubhouse. With the help of contractors, this has been fixed.
- Spoke about the need for padlocks to be put back in their original location. After performing an audit, it became apparent that a number of padlocks at the Gipps st clubhouse had been moved from their recorded location. When unlocking doors, gates etc. Adam recommended locking the padlock again to the door.

Touch

Kellie-Ann

- Asked whether the Johnson fields could be used for Grand Finals bookings later this week? Adam said this was unlikely due to the on going wear these fields get from football, and that it was likely touch games would be called off due to weather. Adam did mention that once the soccer season had finished that Touch would be able to use these fields.

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**Actions**

TRC

Blake

- Email Kellie-Ann, to get contact details of key holders.

**Next Meeting**  
10<sup>th</sup> August 2021

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