

**Meeting, February 2021 – Sports Operational Meeting – NNSWF – 2nd
February 2021**

Present

Toby McVey- NNSWF Regional Coordinator

Blake Mammarella- TRC- Acting Sport and Recreation Development Officer

Amos Fenn - TRC- Project Officer

Apologies

None

Discussion topics

NNSWF

Toby McVey

- Query regarding multiple teams using the same field and how to charge lighting costs accordingly.
- Asked can clubs have individual lighting codes?
- Enquired about clubs using canteen at Gipps St and what's required for this to happen.
- Toilets not needed for training sessions but needed for match days once competitions commence
- Asked when club bookings can be submitted for the upcoming season

Acting Sport and Recreation Development Officer

- Spoke about new invoice process - happy to go ahead as long as NNSWF coordinate the bookings for clubs

Project Officer

- Spoke about getting old lighting codes off Toby so new codes can be redistributed to new clubs

Actions

Touch Football

- Let clubs know that new invoice process is ok to go ahead
- Secure old lighting codes and send to Project Officer or SDO

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Project Officer-

- Coordinate with TRC BSO and light company about splitting lights for fields and charging process
- Notify TRC outside crew regarding toilets being cleaned and opened for match days

Acting Sports Development Officer

- Liaise with TRC BSO to find out when bookings can be submitted by NNSWF
- Speak to TRC environmental health officer regarding requirements for individual clubs to operate the canteen

Next Meeting

2nd March 2021

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