

**Meeting, February 2021 – Sports Operational Meeting – NNSWF – 2nd  
February 2021**

**Present**

Toby McVey- NNSWF Regional Coordinator

Blake Mammarella- TRC- Acting Sport and Recreation Development Officer

Adam Jones – TRC – Sport and CBD precinct outdoor supervisor

**Apologies**

None

**Discussion topics**

TRC

Blake

- Spoke about the subsidy application for the Johnson Cup. Had received this and will submit the application within the next couple of days
- Spoke about the annual key review, will aim to have list of key holders by next meeting
- NIAS has now been invited to Sports Operational meeting alongside NNSWF. Now that NIAS is undertaking the high-performance division of NNSWF, it is important that they can voice any issues that may arise
- Spoke about the renewing of the lease at Marius street sporting field. An EOI would be needed for this

NNSWF

Toby

- Gave an update regarding seasonal comps and field allocations
- Touched on lighting codes. These are yet to be sent to clubs yet
- Said that February bookings were yet to be invoiced yet
- Spoke about the light tower that wasn't working on cross park. This began to work again, so unsure of the original cause.
- Toby mentioned that North companions football club were wanting to book MSSF, was unsure what the process would be if the facility is going out to EOI. Blake said that the EOI was still some time away so that booking process would remain the same
- Toby explained the Johnson Cup schedule and what fields they would be using
- Had a question regarding field preparation option in booking forms. Was unsure if he had to tick the field prep option, when booking for a competition/term. Adam clarified that this was not needed, as field prep is included in all competition or term bookings
- Spoke about the locks on their Gipps street storage rooms needed replacing
- Said that when teams book Gipps st field 3 and utilise the lights, the system is connected to field 4 and 5 which also turn on at the same time. This means that teams are being invoiced for lighting that they don't need/use. Could a discount be provided for this?
- Toby asked was it possible to reconfigure Gipps st field markings for the Johnson Cup? Adam said this shouldn't be an issue

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**Actions**

TRC

Blake

- Complete sport subsidy for Johnson Cup application
- Have a list of key holders for NNSWF by next operational meeting
- Follow up with BSO to see if lighting codes have been sent to NNSWF yet
- Ask BSO if lighting invoicing can be discounted, as clubs are being invoiced for lighting occurring on 3 fields rather than just the 1 they are using

Adam

- Ensure fields are prepared for Johnson Cup
- Reconfigure Gipps st fields

NNSWF

Toby

- Chase up key holders within NNSWF and have keys by next operational meeting

**Next Meeting**

4<sup>th</sup> May 2021

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