

# Tamworth Regional Film and Sound Archive

A Section 355 Committee of Tamworth Regional Council  
Committee Mailing Address: PO Box 555, Tamworth. 2340

*Contact Information:*

**Chairperson:**

Name: Allan Alderson  
Phone: 040999780  
Email: tamfilmlib@gmail.com

**Secretary:**

Name: Pat Briley  
Phone: 0437928713  
Email: tamfilmlib@gmail.com

## MINUTES of General Meeting held 20th August, 2019

Ray Walsh House

Meeting commenced at 1.22 PM

1. **Chairperson** welcomed all to the meeting and acknowledged traditional owners of the land.
2. **Present:** Pat Briley, Dan Alderson, Peter Buckley, Trish Cunningham, Vic Kolesnikoff, Miranda Heckenberg, John Vickery, Allan Alderson, Jodie Archer (TRC), Ian Austin, George Briley
3. **Apologies:** Bladen and Del Brook, Gary Grout, Cec Ledwos, Marion Austin, Raelee Nelson, Cheryle Buckley
4. **Risk Awareness Statement:** Given by Chairperson
5. **Minutes of previous meeting:** 21st May, 2019 - read by Secretary. Moved to be accepted by Secretary (Pat), seconded by Dan. Accepted by meeting.
6. **Business Arising from the previous meeting:**
  - a. **Digital Projector** Ian asked Jodie if one had been purchased by TRC. One has been purchased but Jodie believes it is at the Barraba office but will look into its location. Ian suggested we may need to buy our own.
  - b. **Assets Register** Peter suggested we need to make a definite plan on disposing of unwanted items.
  - c. **Preservation Needs Assessment follow-up** Miranda suggested definite meeting dates/times need to be set to complete this. Allan will co-ordinate this with Miranda.
7. **Correspondence:** Correspondence both in and out was summarised by Secretary. Pat moved that this should be accepted, seconded by Peter. All in favour.
8. **Treasurer's Report:** given by Treasurer at AGM
9. **General Business/ Business Without Notice:**
  - 9.1. **Projector:** Ian needs access to a projector to enable talks to be given to service clubs. Discussion followed. It was decided the Archive may need to look into available grants to buy one.
  - 9.2. **Excess cash from lunch money** Allan explained that Ces was concerned about keeping cash at the Archive and it would be safer if put into a special bank account at Regional Australia Bank. Allan moved a motion to open such an account. Jodie suggested we wait until she checked it out with her supervisor re: TRC auditing requirements. It was suggested that we defer any decision on this to the next General Meeting, awaiting Jodie's investigation.

- 9.3. **Testing and Tagging** Dan suggested this matter needs further investigation. We need more detail if possible about TRC requirements. It was suggested that Gary, a licensed electrician, would follow this up and report back at our next General Meeting.
- 9.4. **U-Matic Machines** Allan will follow up Matt Foley's offer to donate machines to the Archive and track down technicians who can service our existing machines.
- 9.5. **Historical Society** John informed the meeting of an upcoming Historical Society conference at Calala Cottage, 13th September. As we hold historic slides co-owned with Tamworth Historical Society, he would like these slides moved to Calala Cottage, along with the awarded "Memories of the World" certificate. He asked for offers of help for this task. Miranda, Dan and George offered.
- 9.6. Ian handed out humorous certificates to members which were well received with plenty of laughs.

10.

Next meeting: 19th November, 2019 at a time to be advised

Meeting closed at 2.02 PM