

**Somerton War Memorial Hall & Recreation Grounds Committee**  
**General Meeting Minutes Wednesday 18-04-2018**

**Meeting Opened: 6.02pm**

**Present:** : Wayne Chaffey, Nelly Chaffey, Mary Gardner, Laurie Chaffey, Bruce Cooper, Jan Dirks, Janice Gardner, Val Harris, Edna McGrath.

**Apologies:**, nil

**Minutes** from previous meeting 28 -2-18 read as a true and correct record Moved Jan Second  
Bruce Carried

**Treasurer's Report:** Laurie circulated a financial report. The closing balance at 17-4-18 is \$1971.20 Nil income or expenses. Invoices noted in previous minutes remain outstanding to pay. General discussion made re report. Laurie moved for the Treasurers report to be accepted. Second Carol. Carried

P&C to be invoiced \$300 as per previous arrangements and to have access to cupboard.  
CWA to be followed up with a similar arrangement

**Correspondence In:** emails from TRC on variety of topics. Letter from Bruce Logan TRC responding to security of bore

**Correspondence Out –**

**Business Arising:**

- 1 **Floor sanding.** Floor has been attended and looks fantastic
2. **Signage At Recreation ground.** Wayne followed up with Amos Fenn TRC
- 3 **BBQ Cover-** Wayne reported that roof has been erected at Recreation Ground and gas BBQ operational
- 4 **Quote for BBQ area.** still waiting for work to be approved by TRC
- 5 **Public Bore secured from use** Wayne reported on letter of response from TRC. Letter outlined that TRC had a responsibility of all TRC ratepayers not to allow Somerton residents free access to public water. There were not alternative options for water access by residents. Wayne to follow up.
- 6 **ANZAC Day** Wayne reviewed activities list for roles to be attended by individuals. Sponsorship has been provided by Pub od \$150, Sports Association of \$50, Fishing Club \$, ? Church, ? Roadhouse ?, P&C ? To be finalized.

**General Business:-**

1. **Cupboard hire arrangements.** Following discussion it was recommended for usage to be an additional \$10 hire fee.

2. **Assessment of old broken chairs and other items stored in back rooms** Wayne reported that a number of old chairs have been removed and to be offered to the gliding club while other items e.g. table tennis table put on curb side. Need to obtain covers for legs of chairs
3. **Request for new mops for hall.** Janice moved for new mop and brooms be purchased. Second Edna. Laurie to follow up
4. **Request for flood light over new BBQ area or eastern side of the Hall.** To be followed up

#### Ongoing business

- 1 **Working bee to paint tables.** Need 3 coats and legs of tables and chairs to be covered to protect floor. Arrange Sunday Laurie to follow up supplies.
- 2 **Light at front of hall** remain out of action.
- 3 **ANZAC Day promotion sign** – erected
- 4 **Weeds on tennis court and around hall** – yet to be attended with spray. Wayne to follow up with Jodie
- 5 **Tennis Court key** George to have an additional key cut and provided to TRC
- 6 **Bins location.** Following discussion recommended that they be located near the BBQ area.
- 7 **Hall toilets** have spiders To follow up with Jodie
- 8 **Hall Hire of Chairs.** Following discussion it was decided to charge the following:
  - i. Light tan chairs - \$1
  - ii. Stacker of 4 chairs - \$10
  - iii. Bench – \$1
- 9 **Hall Hire** – Laurie to format current Somerton Hall Hire arrangements
- 10 **Fire Extinguishes chart** indicating location etc. Wayne presented a chart from a local Hall. To follow up with Jodie.
- 11 **Origin letter.** Origin indicated that they are unable to gain access to assess usage. Laurie to request the meter readers access key from Road House **from April 2018 meeting**
- 12 **CWA letter.** Janice discussed a letter from CWA requesting clarification on fees. Janice moved for confirmation to be made re usage of once a year for hall and monthly supper room hire and discussion re storage of materials of CWA. Laurie to follow up via phone with president. **from April 2018 meeting**

#### Ongoing actions to be discussed / attended.

1. **Invoices: Proten Community Committee use of Hall and payments.** Laurie reported on conversation with management who indicated that the consultant company would be responsible. Laurie to find last expected invoices commencement etc and follow up. (*Laurie to write to Proten and ask for a contribution for twice yearly community meetings of \$30 per meeting.*) Meeting believe the community meeting started in 2009.
2. **Report on onsite meeting with Jodie, Don Grant, Amos Fenn along with Wayne, Janice and Laurie.**  
Topic's included:
  - a. Skillion and Steel shed for BBQ area - **attended**

- b. Ceiling sheets **Outstanding**
- c. Lighting for honor board **Outstanding**

Grounds

- f contractor will clean toilets twice a week Mon and fri
- h Tennis Club – unsure of who is responsible
- J signage for the area **ongoing**
- K gas for BBQ – to follow up supplier **Jodie to follow up. Janice has a key**

**5. Wayne discussed the email from Amos Fenn as follows:**

Spray person to attend spraying area on 5-12-17

**6. Tennis Court** – George talked about the history of the Courts. Discussion was had re who has keys to the courts. George indicated he would have a key cut. **ongoing**

**8. SWOT** Wayne sort feedback from meeting on future improvements. These included: Block out blinds for the windows – need to follow up, BBQ needs review and ? service at Rec grounds,

**10. How to move the tables about hall.** General discussion, Laurie to obtain felt pads.

**Ongoing general Business to be finalized.** – the following points not reviewed at this meeting

1. **Somerton cemetery Columbarium** Following discussions topic to be followed up.
2. **Mower-** Currently being used. Oil spill kit and road signs remain outstanding.
3. **CWA Branch fees** Meeting discussed fees for the Branch. Janice moved for fees of \$250 annual fee. Second Edna carried. General discussion on a strategy to consolidate CWA material. To be follow up by Laurie and Wayne.

**The following points were reported on by Wayne following conversation with Jodie.**

4. **Village Improvement Fund.** Wayne reported on communication with Jodie Archer the following :
  - a. The Somerton allocation has been spent
  - b. New funds include sanding and oil of all the floors. *To be attended*
  - c. Cement slab and skillion erection to be attended
  - d. Consider requesting a BBQ - ? need to raise \$500 to purchase
  - e. Ceiling panels. There is a concern that they may loosen. To follow up
  - f. Toilets. Remain broken. Not broken at present.
  - g. Tennis courts. Review who uses and who maintains as there is a concern of the weeds growing on them – to follow up who is responsible and if TRC can spray
  - h. Water leak remains at the bore – needs further review
5. **Weed sprayer.** Meeting requested to discuss with Jodie any options for spay cart to be accessed to facilitate weed control. Wayne to follow up.
6. **Village Improvement Fund application and expenditure.** Wayne reported on progress. Wayne asked the meeting for recommendation of tradesmen who could quote for the skillion for the BBQ area at the Hall. To be followed up with TRC persons
7. **Highway Signage indicating public amenities available at Recreation ground.** Wayne reported that the female toilet is broken and the door has been boarded up. The meeting

discussed expectation of TRC in relation to having toilets available and who was responsible for cleaning. Following discussion the meeting believes that the TRC is responsible for cleaning and maintenance. Signage to be followed up with Amos Fenn.

8. **Toilets.** Wayne to report and or follow up a leak at female toilets at hall. A rubber needed for male toilet. Wayne will attend
9. **Tennis Club.** Carol raised concern over the weeds at the tennis courts. Following discussion Wayne to discuss with Jodie responsibility.
10. **Toilets at the hall.** Janice reported that the male toilet was not working well. Need a new system Wayne to follow up. As listed in number 8
11. **Blinds for the windows.** Need to measure windows and forward to Jodie Laurie and Wayne to measure and assess a quote from Blindsonline
12. **War Memorial Grant.** Wayne discussed the need to paint / clean the signage at front of hall. Discussion was had concerning a possible solar light
- 13 **Street trees** – Following discussion Jodie requested consideration of trees to be made. Hugh Leckie to be consulted with Jodie to follow up. To be followed up.
- 14 **Light's on front steps.** Concern that the lights do not work as new starters have been put in. Light remain out of order. ? problem with switch and unsure source of the power.
- 15 **Toilets.** Discussion took place of the need to paint. Committee to paint. Recommendations for paint are same as for Tables in point no.4 e.
- 18 **Publicity for meetings** - Amanda to look into social media for Hall, get photos when weed control completed; Wayne and Janice to look at wall signage **To be followed up**

**Next Meeting Wednesday 27-6-18 @ 6pm @ The Hall Closed at 7.40pm**

**Meetings – 4 th Wednesday feb, april, june, aug agm, oct ,? Nov 2018**