

Go For Gold Chinese Easter Festival General Meeting 17 April 2019

Venue: Peel Inn

Opened: 5pm

Attendees: Raegan Sutherland, Teresa Eather, Stephen Whale, Carol Hughes, Nathan Schofield, Brendan Nawrocski, Nick Bradford, Kay Burnes, Megan Trousdale.

Apologies: none

Minutes from the previous meeting dated 10/4/19 were read and accepted as a true and correct document. Moved Teresa Eather, Second Brush Taylor.

Business Arising

1. No Lions Club food vouchers as the Chinese dancers don't eat beef. Teresa has organised sandwiches from Nundle Fuel and Café (Janelle Brown).
2. Jim Schofield to pick up two marquees from Regional Australia Bank Thursday.
3. Megan to contact Tina regarding the cleaning of the school toilets during the festival as part of the 'shared use' agreement.
4. Raegan Sutherland moved a motion to engage Susi Reiger as Festival Coordinator in her capacity as CWA member for a payment of \$700. Second Teresa Eather. Raegan to add Susi on Messenger Group and forward her contact details to the committee. Susi will be inducted by Kay before the Festival begins. Stephen Whale to forward the job description for Festival Coordinator to Kay on Thursday.

Rostering Arrangements

1. Set Up Friday 3pm-6pm

Tasks to undertake	Volunteers
Position umbrella bases where possible	Raegan, Nick, Brendan, Duncan, Ashley, Teresa, Brush, Rory, Nathan, Stephen, Kay. <i>Please Note: those who are experienced and know the tools needed to undertake tasks please bring them along, ie electric drill, hammer etc.</i>
Erect Marquees	
Bolt the red arch together and set aside	
Deliver inflatable dragon to site	
Erect star posts and signs	
Mark out stallholder sites	Nathan and Stephen
Pick up chairs from fishing club	Brush and Rory

2. Set up Saturday 6am – 8am

Tasks to undertake	Volunteers
Position hay bales	Rae, Brush, Belinda, Phil, James, Nick, Duncan, Nathan, Chantelle, Teresa
Position umbrellas	
Position chairs	
Standing of the red arch	
Erect inflatable dragon	
Bottled water for volunteers	Stephen Whale will store on his verandah
Bumping in stallholders	Carol Hughes

3. Saturday evening 4pm-6pm

Tasks to undertake	Volunteers
Secure hay bales and redistribute Sunday morning	Rae, Brush, Teresa, Belinda(?), Phil(?), James, Nathan, Susi, Stephen, Nick, Duncan, Brendan, Chantelle.

4. Golf Buggy Transportation

Ashley Vesper will drive the golf buggies Saturday and Sunday. Committee members on the gates will relieve her at intervals during both days.

5. Magician Cashier

The Magician has two shows per day; 11am and 1.30pm. The Magician requires a volunteer cashier.

Show time	Saturday volunteer	Sunday volunteer	Additional info
11.00am start	Kate	Steve Gadd	Raegan <i>must</i> contact Steve Gadd Sunday morning to confirm.
1.30pm start	Nathan	Steve Gadd	

6. Gate Roster

There are four entry points:

- Northern end (River Rd)
- Eastern end (Oakenville Creek Rd)
- Southern end (Crawney Rd)
- Western end (Tamworth Rd)

Volunteers manning gates remember to bring a hat, drink, snack, comfortable shoes and a fold up chair.

Gate	Volunteer	Saturday	Volunteer	Sunday	Additional Info
Northern (River Road)	*Claire Borchard *Jess Borchard	9am to 1pm	unmanned	unmanned	Not enough traffic flow to man on Sunday
Eastern (Oakenville Creek Rd)	*Sue Robinson *Alda Scofield	9am to 1pm	*Alda Scofield *Colin Cummins(?)	9am – 1pm	Harley Davidson stallholders to assist Alda also on Sunday
Southern (Crawney Road)	*Rory O'Brien *Helga	9am-1pm	*Rory O'Brien *Helga	9am-1pm	
Western (Tamworth Rd)	*Raegan Schofield *Nathan Schofield *Shane Peterson	9am-3pm	*Raegan Schofield *Nathan Schofield *Shane Peterson	9am-1pm	At times, Kate will relieve us on Saturday when she can. Susi will relieve anyone when she has downtime as Festival Coordinator

91 Stalls nominated which equates to approximately \$15,000.

Teresa will meet the Chinese Dancers on Friday and welcome and settle them.

Susi to pick up sandwiches from Nundle Fuel and Café and take to the Supper room in the hall for the dancers' lunch. This is to be done Saturday and Sunday at 1pm please.

Meeting closed: 6.10pm