

MINUTES of Meeting held Wednesday 6 April 2022

Mechanics Institute, Manilla

Meeting commenced at 4.00pm

1. **Chairperson** – Richard Bell chaired the meeting and welcomed all to the meeting
2. **Present:** Hannah Lane, Frank McNamara, David Ridgewell, Murray Martin (until~4.45pm), Gwen Taylor, Richard Bell, Emily McDonald, Kate Phelps, Jane Martin (from ~4.20pm)
Guests: Nil
3. **Apologies:** Lisa Hannaford, TRC
4. **Membership:** Nil.
5. **Risk Awareness Statement:** Tabled
6. **Minutes of previous meeting:** Held 9 March 2022
7. **Business arising from the previous meetings:**
 - 7.1 It was proposed at the previous meeting that the Christmas Carols be combined with markets (run by the Sundowners CWA group, who have confirmed that they are happy to organise these) and a chocolate wheel, to be held in Coronation Park, North Manilla utilising small shuttle buses (if available)
 - 7.2 The committee discussed some ideas for art installations that would attract visitors to Manilla, including: A Mural, Steam Engine display, large metal silhouettes – six rail jump, platypus, paraglider, the viaduct, a play and meal area installed between the Regional Australia Bank and Post Office, an Art/Sculpture competition and park, Opportunity to obtain a grant for artwork.
 - 7.3 It was proposed that a committee be formed to advocate for public art. However, TRC had already advised that instead, a group of locals, keen to contribute, be formed and the “Manilla Public Art Advocates” Facebook group had been established, with over 60 members. A meeting has been tentatively planned for 11 May 2022 at 5pm.
8. **Correspondence In:** N/A
9. **Correspondence Out:** Thank You letters sent to key contributors to Australia Day ceremony.
10. **Treasurer’s Report:** The committee is unaware of who is appointed Treasurer. Emily McDonald offered to take on this role, if required.
11. **Booking Officer’s Report:** N/A
12. **General Business:**
 - 12.1 The committee congratulated Miss Emily McDonald for winning the Manilla Show “Young Woman of the Year” award.
 - 12.2 “Rawson’s Garden” plaque – A letter requesting a varnished timber plaque on chain to be organised and inscribed “Rawson’s Garden”, then installed on the “Welcome to Manilla” sign, will be provided to TRC.
 - 12.3 The East face of the town clock needs to be fixed

- 12.4 The sundial in Rotary Park has been broken and needs repairs.
13. **Committee Projects:** (ongoing – can be added to at any time)
1. Youth Activities. The committee has generated a list of event and activity ideas to be proposed via letters to sponsors (e.g. Whitehaven Coal, Boggabri Coal, Regional Australia Bank) and/or funded via a grant:
 - Drive In Movie/Open Air cinema (movie \$300-1,000) and food stalls (Sundowners CWA)
 - Disco
 - Colour run
 - Bush Dance
 - Red Faces/Talent Quest
 - NAIDOC Celebrations
 - "It's a Knockout"
 - Drumming – Sharon
 - Racing cars – Paul McFarlane
 - [Gomeroi](#) dance workshop
 - Community Picnic
 - Pantomime, musical, play
 - Basket weaving workshop
 - Barefoot Bowls (\$10/head?)
 - Remote Control cars
 - Lego Challenge
 - Creative Activity Stalls (e.g. make your own hacky sack)
 - Obstacle course/float for the Manilla pool
 - Manilla Street Sprint
 - Puppet Show
 - [Damian Callinan](#) comedy
 - [The Art Shed](#) workshop
 - Junkyard Orchestra
 - Temporary Ice Skating Rink
 2. Emily has obtained some quotes for movie screen hire, which range from \$300 to \$4,500 (including travel) + GST, depending on size. Alternate options are: Provider of screen for Renewable Manilla film show, Mark (from school) has a screen.
 3. Dine & Discover vouchers may be able to be used if the Bowling Club is a venue.
 4. Organisers of the Renewable Manilla festival have kindly offered to provide all their information and contacts to the Manilla Matters Committee.
14. **Business Without Notice:** Manilla Matters Committee Functions.
- 14.1 The Manilla Matters Committee functions are listed on the TRC website as being:
 - Maintain the Manilla Cemetery,
 - Support the annual Manilla in the Pink Promotion,
 - Conduct Youth Activities in Manilla, and
 - Plan, organise and conduct the Manilla Australia Day and Manilla Christmas Carols Events.
 - 14.2 TRC advised that these are still delegated functions of the Manilla Matters Committee, and the correct process to have the delegation removed is:
 - the Committee votes to do so at a committee meeting (completed as part of this meeting),
 - this is put through a Council meeting, and
 - once adopted by Council, the website will be updated.
 - 14.3 The Manilla Matters Committee voted to remove the "Maintain the Manilla Cemetery" and "Support the annual Manilla in the Pink Promotion " delegations.
15. **Next Meeting:** will be held on 11 May 2022 at 4.00pm at the Mechanics Institute.



Meeting Closed at 5.45pm. (minutes taken and prepared by Kate Phelps and Hannah Lane)

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Signature of Chairperson

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Signature of Secretary