

# Kootingal Recreational Reserve Committee

A Section 355 Committee of Tamworth Regional Council  
 Committee Mailing Address: PO Box 50 KOOTINGAL NSW 2340

*Contact Information:*

**Chairperson:**

Name: Nathan Rush  
 Phone: 0431 399 471  
 Email: kootingalrrc@gmail.com

**Secretary:**

Name: Kerrie Betts  
 Phone: 0401 145 281  
 Email: kootingalrrc@gmail.com

**Treasurer:**

Name: Darren Harris  
 Phone: 0412 247 080  
 Email: kootingalrrc@gmail.com

## AGENDA

Meeting scheduled for: **6,30 pm Wednesday 10<sup>TH</sup> APRIL, 2019**

Venue: Kootingal Bowling Club, Kootingal

AGENDA ITEM	DISCUSSION	ACTION
<b>Welcome by Chairperson</b>	Opened	<input type="checkbox"/>
<b>Present:</b> (Remind attendees to sign on and PRINT NAME)	L Jones (KMRLFC), K Betts, A Betts, D Harris Manilla Kennel Club), M Woods, D Grant, K Seery, G Crowe, T Froud (Koot Kougars)	
<b>Apologies:</b>	N Rush (KMJRLFC), Jo Jones, M Fletcher, V Harris, N Reid Smith, K Sammon, V Grimburgh,	
<b>Risk Awareness Statement</b>  <b>Risks and W.H.S issues identified:</b>	Read Risk awareness  1. Defibrillator returned to Oval	
<b>Minutes previous meeting</b>	Tabled: K Betts	<b>PREVIOUS MINUTES MOVED</b> <input type="checkbox"/> Moved: D Grant <input type="checkbox"/> Seconded: M Woods All in agreement
<b>Business Arising</b> from previous minutes	<ol style="list-style-type: none"> <li>Plan for amphitheatre <b>K Burnes emailed re KRRRC requirements</b> D Grant</li> <li>Oval watering System and Topdressing <b>- watering system installed</b> L Jones D Grant</li> <li>Invoices 2018 and 2019 D Harris</li> <li>Lock system – <b>Key system completed. Keys distributed by A Betts</b> D Grant</li> <li>Finance – Carols Finance Report <b>Handed in to TRC by A Betts</b> D Harris</li> <li>Powerpoint mushrooms - <b>BesElec and Ello's preparing quotes</b> A Betts</li> <li>Washing machine - in progress K Betts</li> <li>Toilet Cisterns - in progress D Grant</li> <li>IGA True Value Invoice for KCF – <b>delivered by A Betts</b> D Harris</li> </ol>	K Burnes to be emailed regarding amphitheatre progress. Moved: G Crowe 2nd: M Woods All in agreement

	<b>10. Alternative payment of account</b> K Betts	
<b>Correspondence In:</b>	<ol style="list-style-type: none"> <li>1. ORIGIN account now with Debt collector – TRC to follow up</li> <li>2. J &amp; R Richards Invoice \$4.00</li> <li>3. P&amp;S Pumps and Irrigation Invoice - \$7900.00</li> <li>4. Tamworth Chain Saw and Mower Invoice - \$195.00</li> <li>5. IGA – Credit \$162.89</li> <li>6. Email re mowing from Jodie Archer</li> <li>7. Payment from K Motor C - \$500</li> <li>8. Bes Elect – need to upgrade electrical system</li> <li>9. Manilla Kennel Club re Oval Hire – <b>referred to N Rush</b></li> </ol>	<p>Approval to pay P&amp;S T C S&amp; M J &amp; R Richards Moved: A Betts 2<sup>nd</sup>: L Jones All in agreement</p>
<b>Correspondence Out:</b>	<ol style="list-style-type: none"> <li>1. Invoice emailed to KMJRLFC as requested by Treasurer</li> <li>2. Invoice for Tamworth District Minor League – ½ day Oval Hire 14/4/2019 \$65.00</li> </ol>	<input type="checkbox"/>
<b>Treasurer's Report</b> Moved: Seconded:	<ol style="list-style-type: none"> <li>1. Balance \$51,057.53</li> <li>2. Invoices: <ul style="list-style-type: none"> <li>-MKRLFC - paid</li> <li>-Junior RLFC – to be emailed</li> <li>-Soccer -sent</li> <li>-Kennel Club – skip fee and keys paid</li> <li>-Motor Club – received and paid</li> </ul> </li> <li>2. Petty Cash for \$100 for stationery supplies</li> </ol>	<p><b>TREASURERS REPORT MOVED</b></p> <input type="checkbox"/> Moved: L Jones <input type="checkbox"/> Seconded: M Woods All in agreement
<b>Booking Officer's Report:</b> A Betts	<ol style="list-style-type: none"> <li>1. Senior Rugby League has commenced</li> <li>2. Dog Show 23<sup>rd</sup> – 26<sup>th</sup> May</li> <li>3. Tamworth District Minor League – ½ day Oval Hire 14/4/2019 \$65.00</li> <li>4. North West PSSA Soccer Trials - ½ day Oval Hire 5/5/2019 \$65.00</li> <li>5. KMJRLFC – Training Tues/Thurs/Fri afternoons for 1 hour</li> </ol>	<p><b>BOOKING OFFICER'S REPORT ACCEPTED</b></p> Moved: L Jones Seconded: M Woods All in agreement
<b>General Business</b>	<ol style="list-style-type: none"> <li>1. 2019 PLAN – Amphitheatre- KRRC request for replacement sent to K Burnes <b>K Betts emailed K Burnes – no reply to date</b></li> <li>2. 2019 Plan - Topdressing.</li> <li>3. Bes Elect – need to upgrade electrical system</li> <li>4. <b>KOOTINGAL COUNTRY FAIR</b> <ul style="list-style-type: none"> <li>- Pitt Family booked ?</li> <li>- Letters prepared for Sponsors, 2018 stallholders, 2019 stallholders and schools</li> <li>- <b>Facebook announcement POSTED</b></li> <li>- Decision required on Sponsorship Gold/Silver/Bronze etc</li> <li>- Committee to seek funding from TRC and Kevin Anderson</li> </ul> </li> </ol>	<p><b>2018-2019 PLAN</b></p> <ol style="list-style-type: none"> <li>1. Amph Renovation</li> <li>2. <b>Oval watering System</b> and Top Dressing</li> <li>3. <b>Key System</b></li> <li>4. Disabled Car Parking - TRC</li> <li>5. <b>Cricket Net Repair</b> – and Working Bee</li> <li>6. Gates</li> </ol> <p><b>KOOTINGAL COUNTRY FAIR</b>  Chairperson – N Rush  Management and Organisation – G Crowe</p>

		<p>Treasurer – D Harris  Secretary – K Betts  Tamworth Sponsors – G Crowe  TRC Liaison – G Crowe  Kootingal Sponsors – A Betts  Site Planning &amp; Allocation – A Betts  Stall Bookings - Michelle Fletcher  Facebook Promotions– K Betts  Canteen ?  Gate Management – Westpac, Fire Brigade, SES, Motor Club, Bunnings,?  MC – Pete Turner ?  School Involvement –  Fete timing: 1<sup>st</sup> Sept: 9am – 2pm</p>
<b>Business Without Notice:</b>	<ol style="list-style-type: none"> <li>1. MSG Locating - \$211.75</li> <li>2. Northwest Locksmith - \$3366.01</li> <li>3. Tamworth Landscaping – open account</li> <li>4. Lighting System – Training Lights Quotes have been undertaken by KMRLFC. Lightening assessment indicated serious faults with Oval lighting system.</li> <li>5. <b>Barnaby Joyce, Kevin Anderson, TRC – Executive to seek meetings to discuss on behalf of Oval Users:</b>  <b>Amphitheatre</b>  <b>Electrical System</b>  <b>Lighting</b>  <b>Mowing and Weed spraying</b></li> <li>6. Concern regarding burrs - Email J Archer and K Burnes requesting spraying of Oval with broadleaf weeds and catheads</li> </ol>	<ol style="list-style-type: none"> <li>1. Payment approved</li> <li>2. Agreement to open Account</li> <li>3. Executive to co-ordinate meetings with Federal, State and Local representatives to co-ordinate funding for Kootingal Oval.  Moved: A Betts  2<sup>nd</sup>: G Crowe  All agreed</li> </ol>
<b>Next Meeting/s:</b>	<b>Wed 8<sup>th</sup> May, 2019 @ 6:30 pm.</b> <b>Venue: TBA</b>	
<b>Meeting closed:</b>	<b>9:30</b>	

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## 2018-2019 Fee Schedule

USER	FREQUENCY /NOTES	COST
<b>General Oval Hire per Day with Amenities</b>	General Use	\$125
<b>Half Day – 7am - 1pm</b> - - 1pm – 7pm		\$65
<b>Canteen Hire</b>		\$100
<b>Kootingal Moonbi Rugby League Football Club</b> - Oval for Game Days - Oval for Training - Amenities - Change Rooms - Broadcasters Box	Each Home Game	\$250
<b>Shed Hire</b>	Annual Fee	\$250
<b>Electricity for Shed</b>		\$100
<b>Canteen Hire (7am-7pm)</b>		
<b>Junior Rugby League</b>	Use of Oval for Training Fee	\$250
	Shed Hire	\$250
<b>*Senior Soccer</b>	Each Home Game	TBA
<b>Junior Soccer</b>	Annual Fee	\$250
	Shed	\$250
<b>Bush Cricket</b>	Each Home Game	\$125
<b>Junior Cricket</b>	Annual Fee	\$250

<b>Tokens for Lights at Oval</b>		\$10 per hour
<b>Camping Fee:</b>	<b>Powered Site</b> , per night	\$32
<b>Camping Fee:</b>	<b>Non Powered Site</b> , per night	\$20
<b>Camping Fee: Country Music</b>	<b>Powered Site</b> , per night	\$40
<b>Camping Fee: Country Music</b>	<b>Non Powered Site</b> , per night	\$20
<b>Tennis Courts</b>	Usage	Free
<b>Tennis Courts</b>	Usage of lights	\$2.50 for each 13 minutes
<b>Canteen Hire</b>	Per Day	\$ 100.00
<b>Skip Bin</b>	Per empty	\$45
<b>Manilla Kennel Club</b>	Shed and Oval Hire	\$250
<b>Kootingal Motor Club</b>	Shed Hire	\$250
<b>BOND (Refundable)</b>		\$100

## CORRESPONDENCE