

# **TAMWORTH REGIONAL COUNCIL**

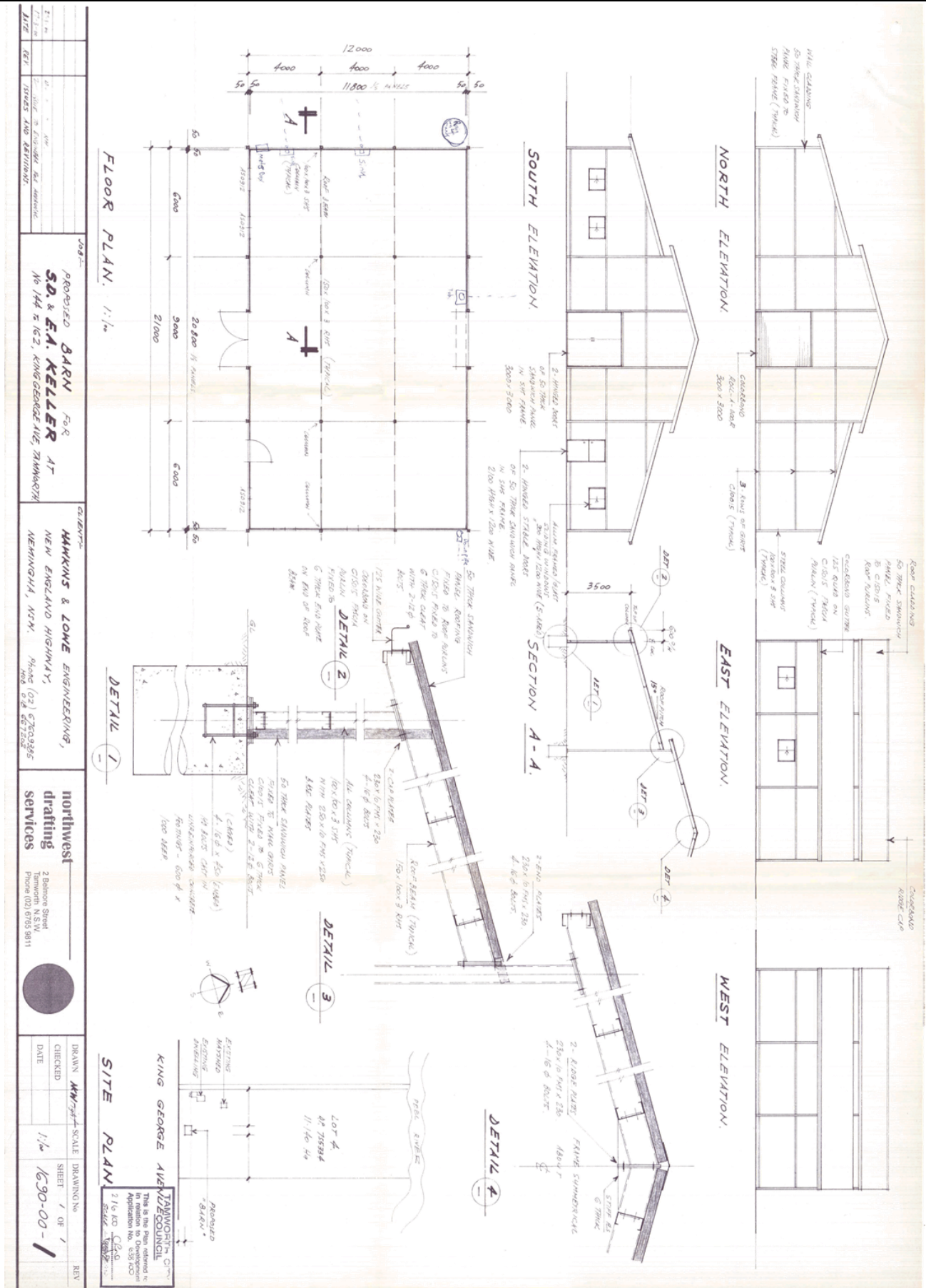
## **ANNEXURES for ORDINARY COUNCIL AGENDA**

**28 JULY 2020**

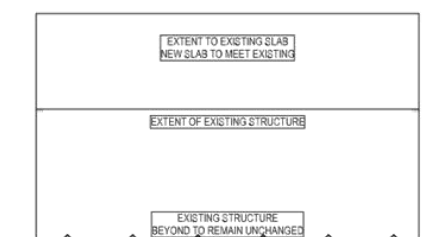
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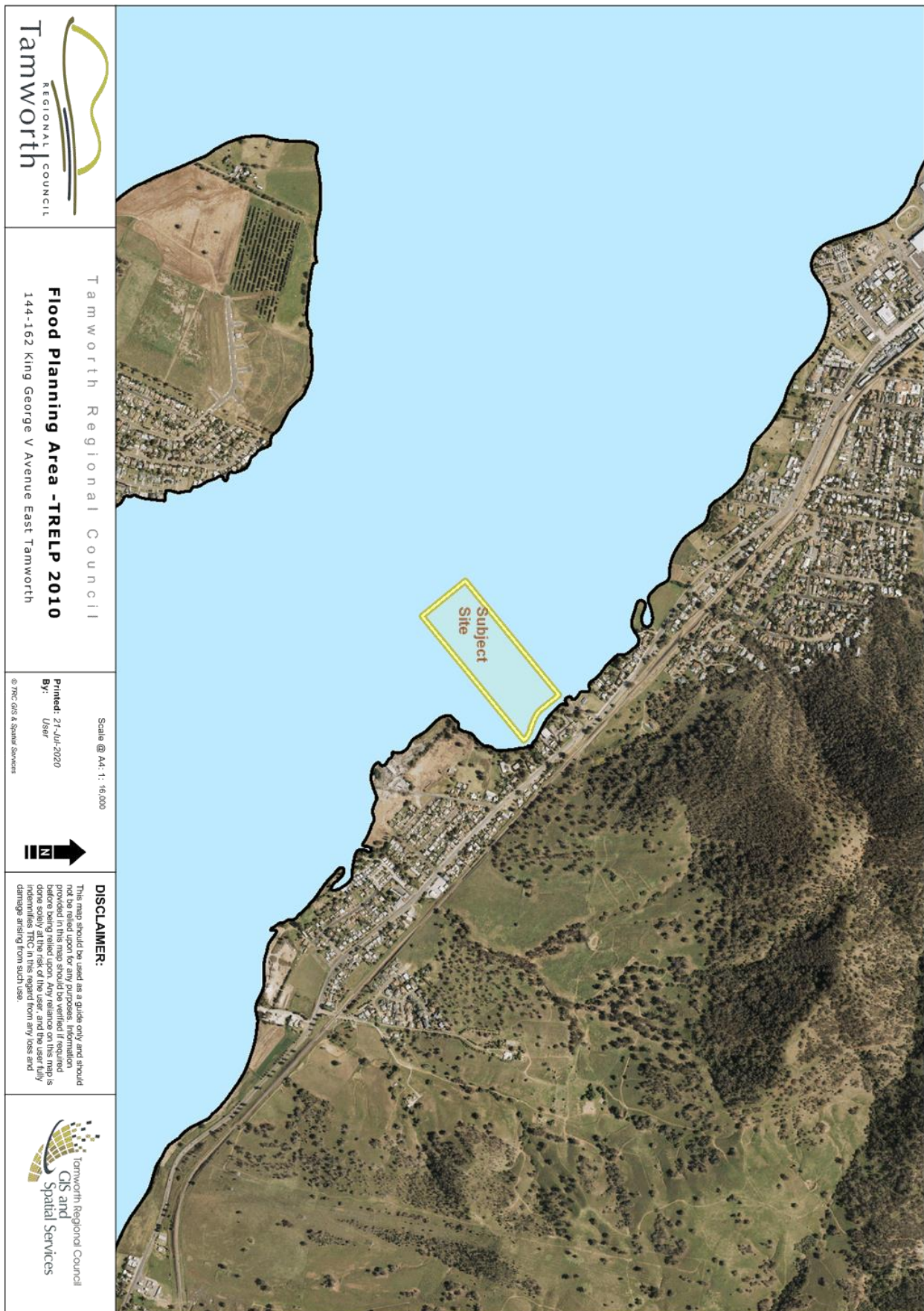


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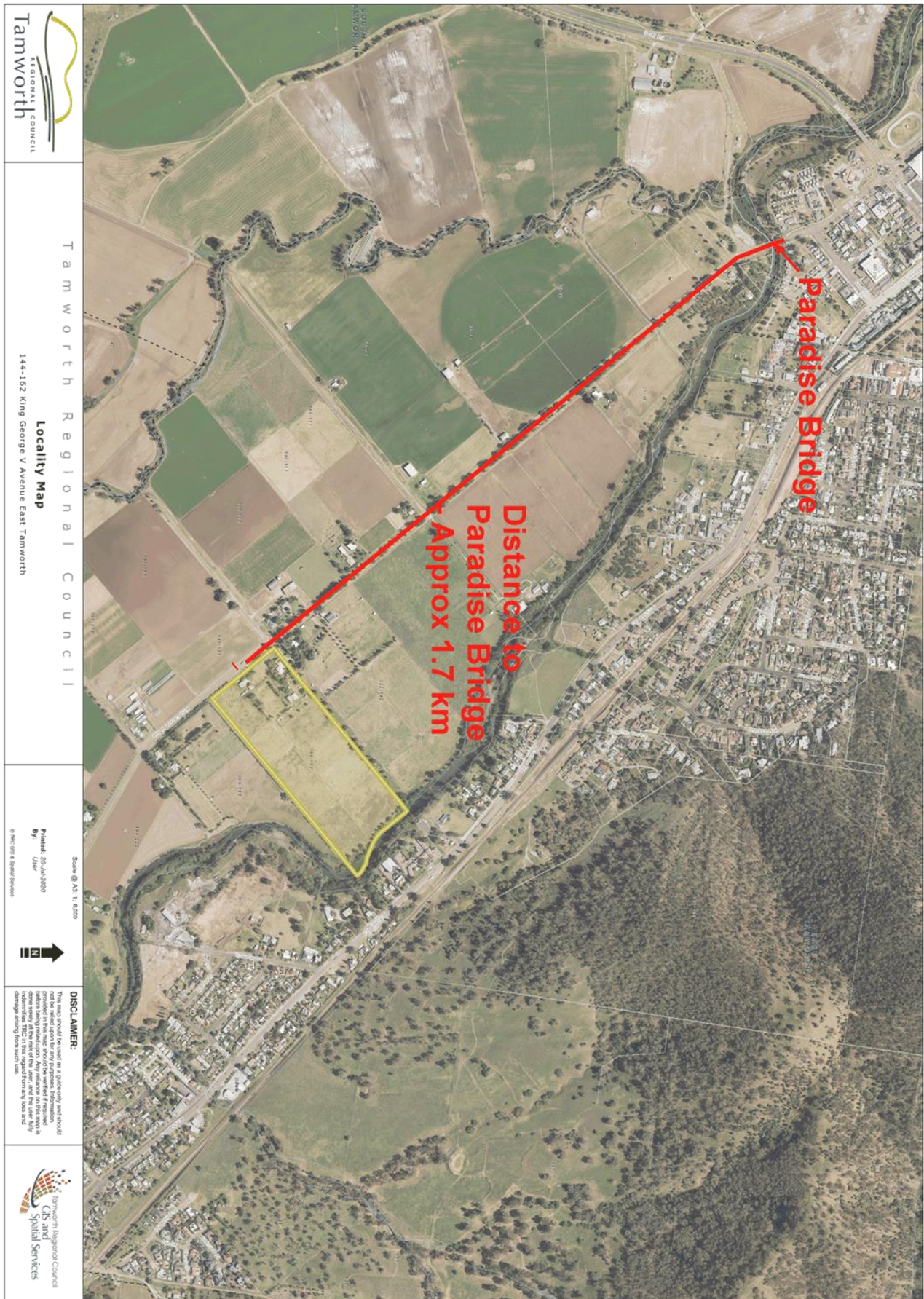






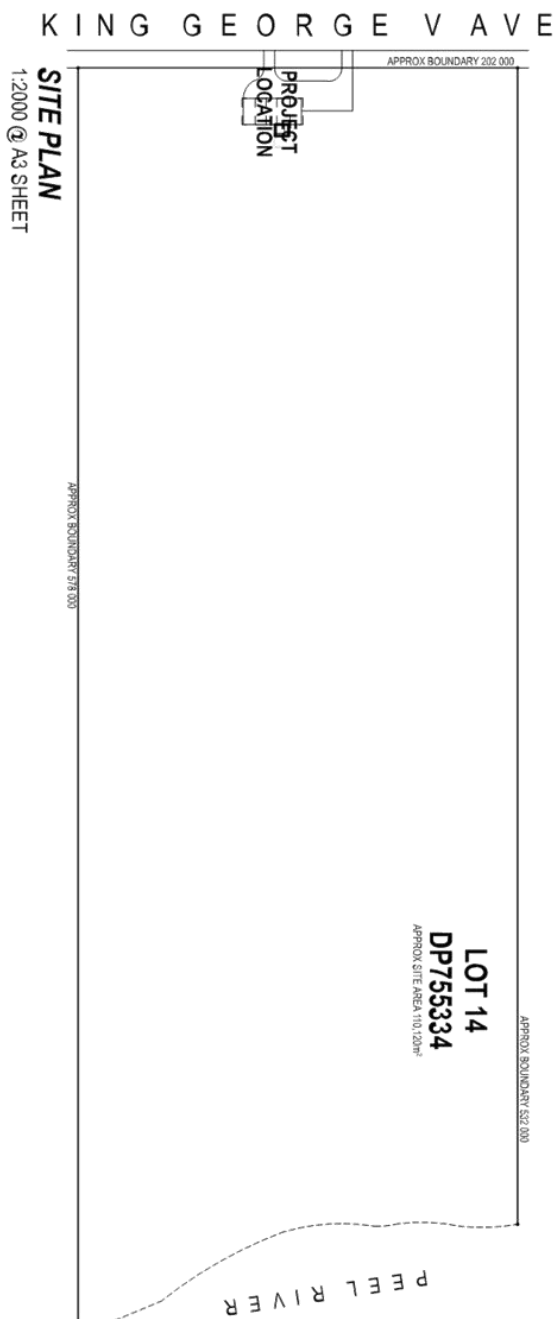




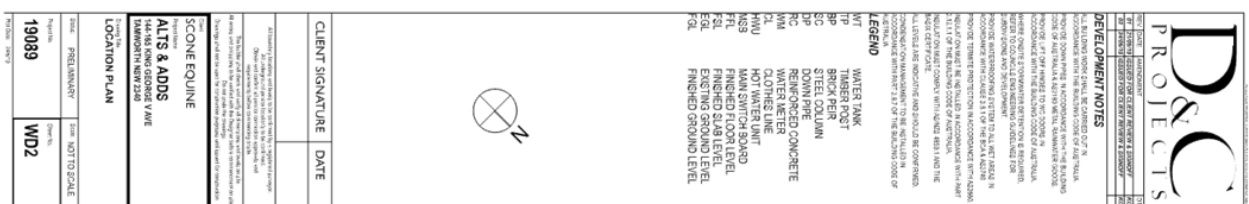


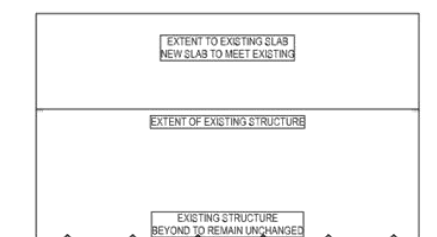




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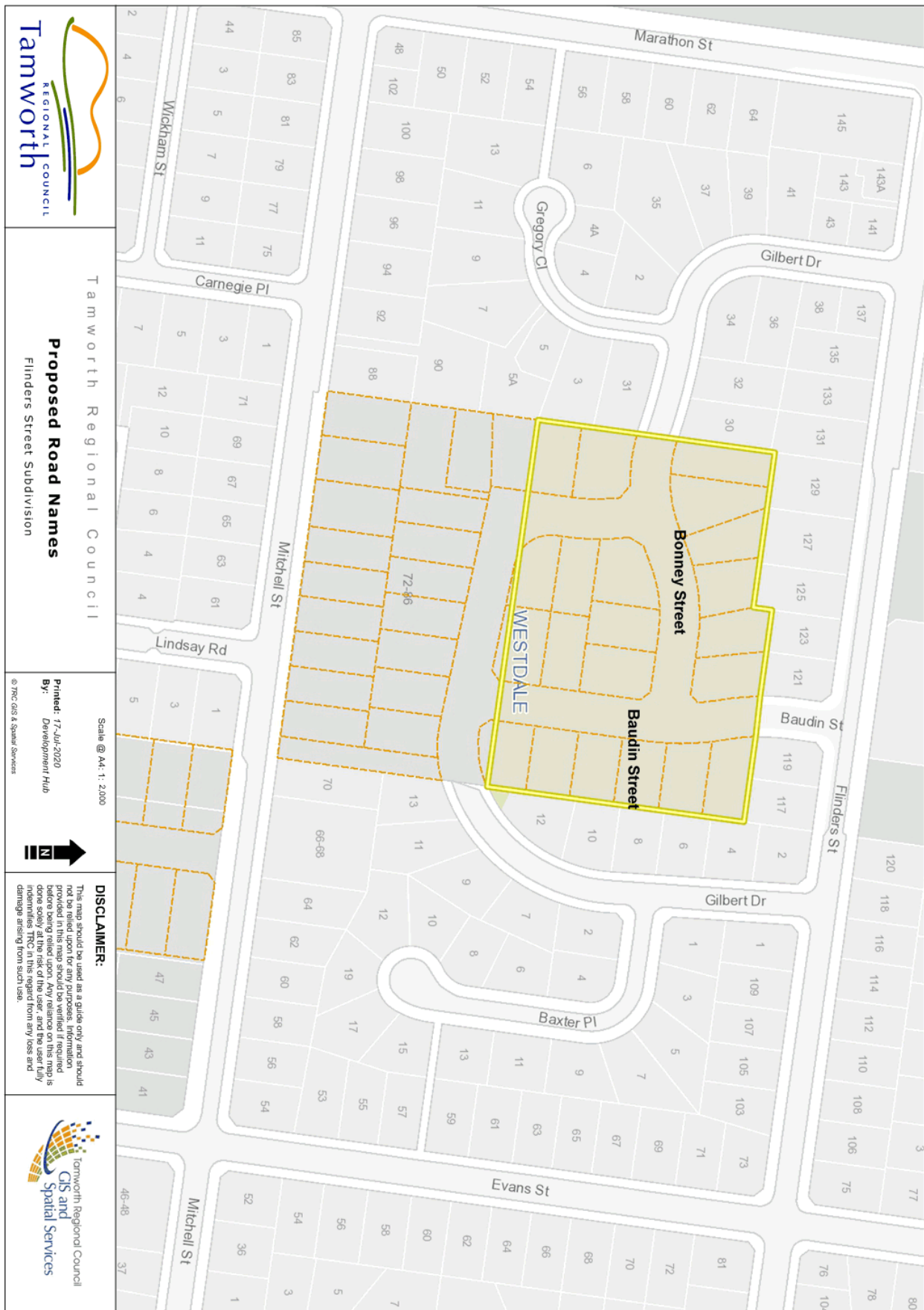


# PRELIMINARY

Architectural elevation drawing of a building facade. The drawing shows a vertical section with various materials and structural elements. Key features include:

- EXISTING CLINIC BUILDING**: Indicated by a horizontal line on the right side of the upper portion of the facade.
- 1200H TILT PANEL TO ENG DETAILS**: A horizontal panel with a grid pattern, located in the middle section.
- COLORBOND WALL CLADDING TO MATCH EXISTING**: Two horizontal panels with a grid pattern, located below the tilt panel.
- COLORBOND ROOF SHEETING TO MATCH EXISTING**: A horizontal panel with a grid pattern, located below the wall cladding.
- BEAM TO ENG DETAILS**: A horizontal beam structure, located below the roof sheeting.
- EXISTING AWNING**: A horizontal structure at the bottom of the facade.
- 3,000**: A dimension line indicating a width of 3,000 units.
- EXISTING BEYOND TO REMAIN UNCHANGED**: Two labels at the top and bottom of the drawing, indicating areas that are not part of the proposed work.

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Tamworth Regional Council  
**Proposed Road Names**  
Flinders Street Subdivision

Scale @ A4: 1:2,000  
Printed: 17-Jul-2020  
By: Development Hub  
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PRELIMINARY

GLEN ARTNEY ENTERPRISE AREA

Job No. 6255

MARCH 2019



PRELIMINARY STRUCTURE PLAN

DRAWING SCHEDULE

01 - SITE ANALYSIS
02 - CIRCULATION
03 - TYPICAL SECTIONS
04 - STORMWATER AND ENVIRONMENTAL REPAIR AND BUFFERS
05 - LANDUSE
06 - KEY SITES AND ENTRY EXPERIENCE
07 - PRELIMINARY STRUCTURE PLAN
08 - EARLY STAGE LOT RELEASE
09 - LOT SIZE FLEXIBILITY
10 - POTENTIAL DEVELOPMENT CONTROLS
11 - DRAINAGE CHANNEL
12 - DEVELOPMENT INTERFACE - TYPICAL SECTIONS

prepared for

TAMWORTH REGIONAL COUNCIL

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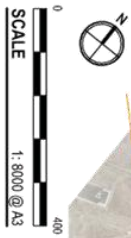
Urban Consultants  
3527 The Street  
PO Box 100  
Tamworth 4340  
T 08 9393 5000  
F 08 9393 6000  
E info@kingandcarr.com



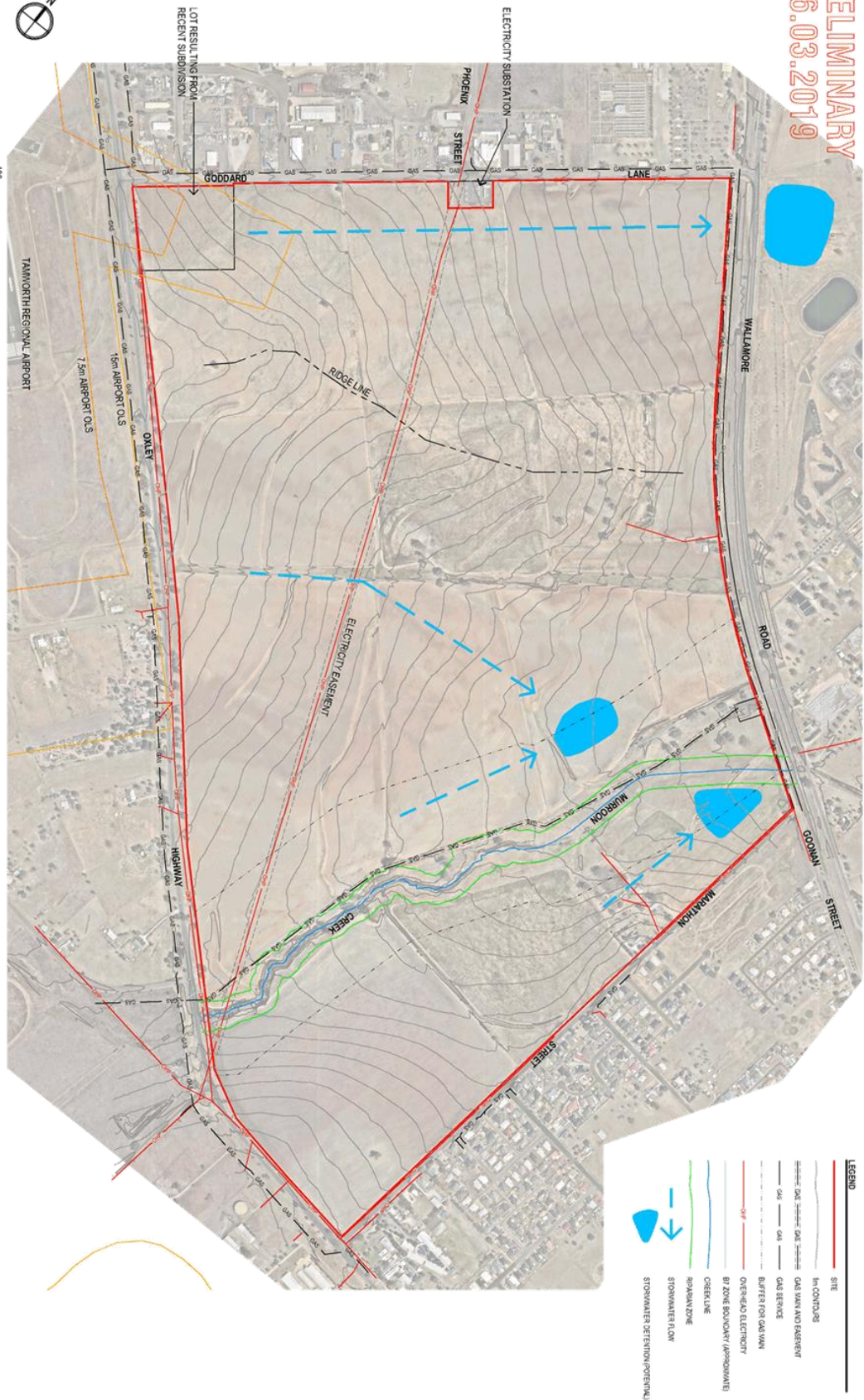
KVC REF: O/6255, Tamworth Council - Urban Design Advisory/21\_Planning/GAEA/6255P\_GAEA Base Plan.dwg - ADL - Site Constraints, 26-Mar-2019, anglic

PRELIMINARY  
26.03.2019

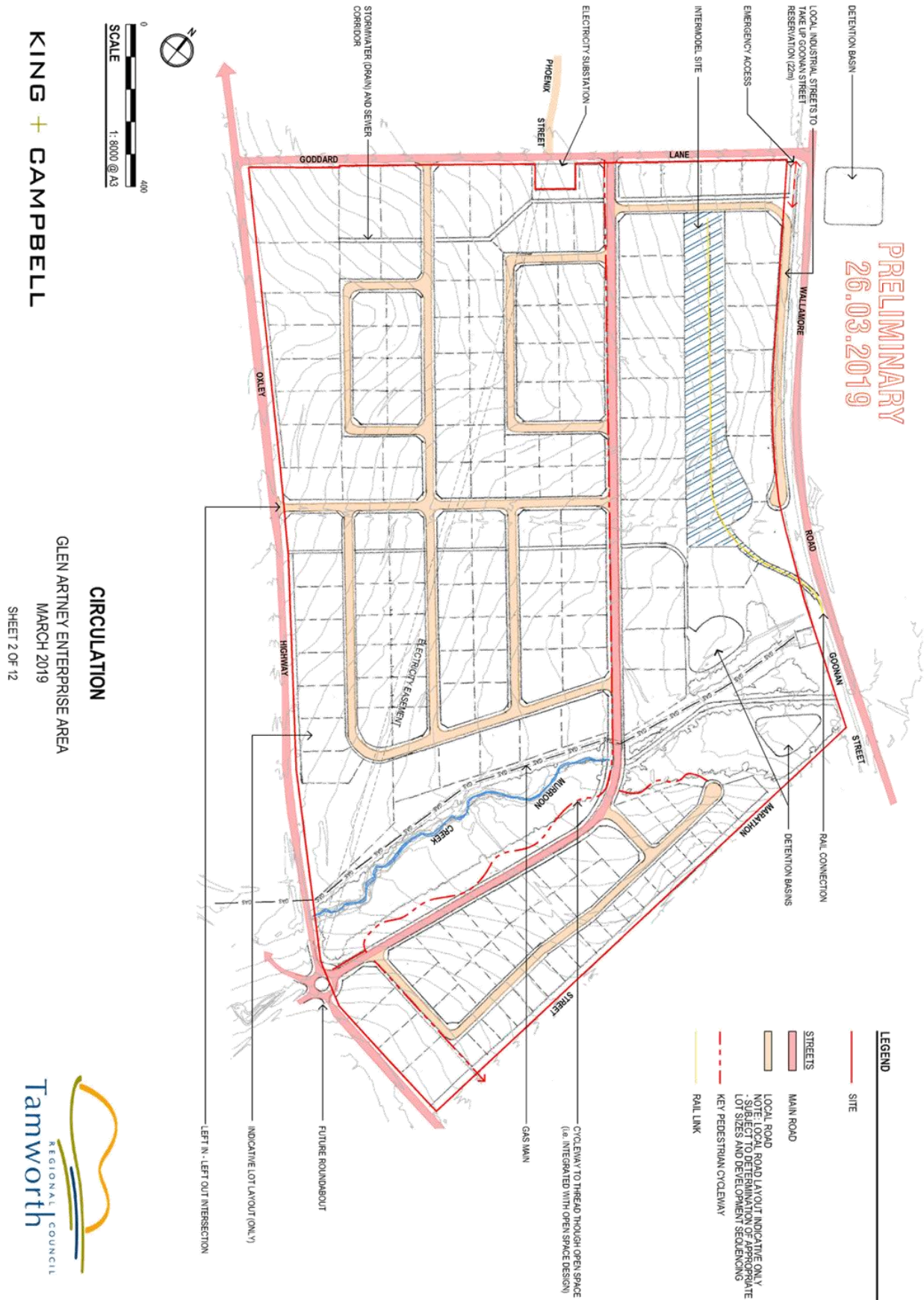
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SITE ANALYSIS  
GLEN ARTNEY ENTERPRISE AREA  
MARCH 2019  
SHEET 1 OF 12



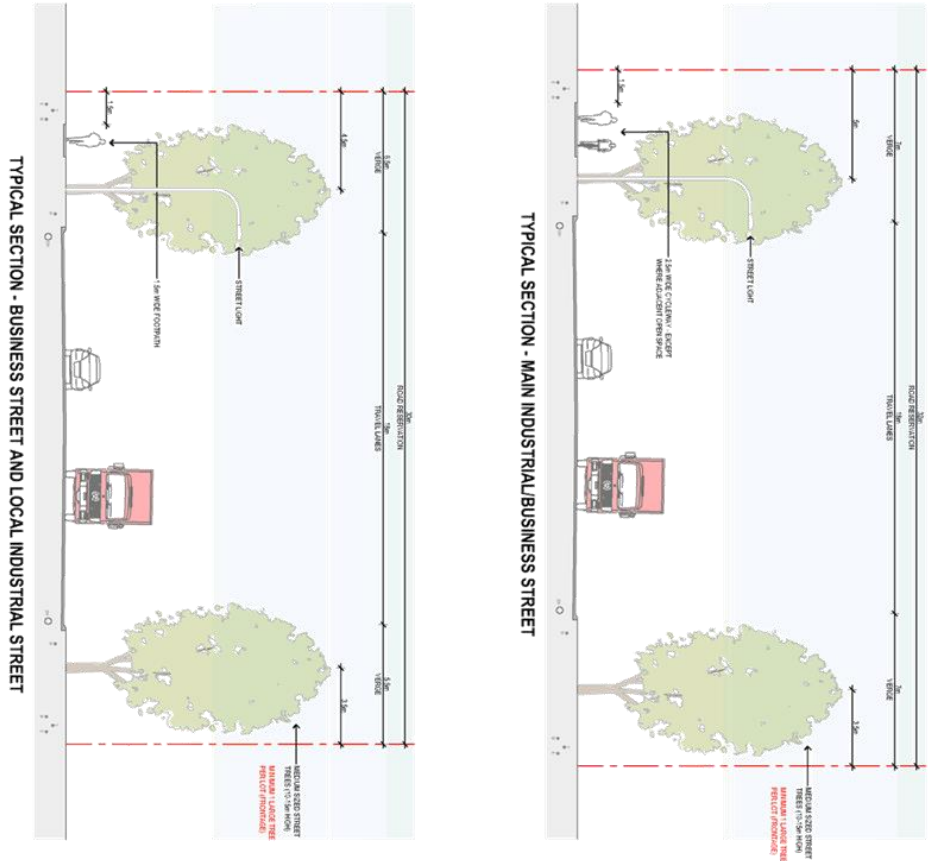
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TYPICAL SECTIONS  
GLEN ARTNEY ENTERPRISE AREA  
MARCH 2019  
SHEET 3 OF 12

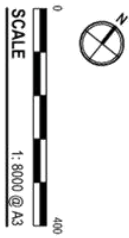


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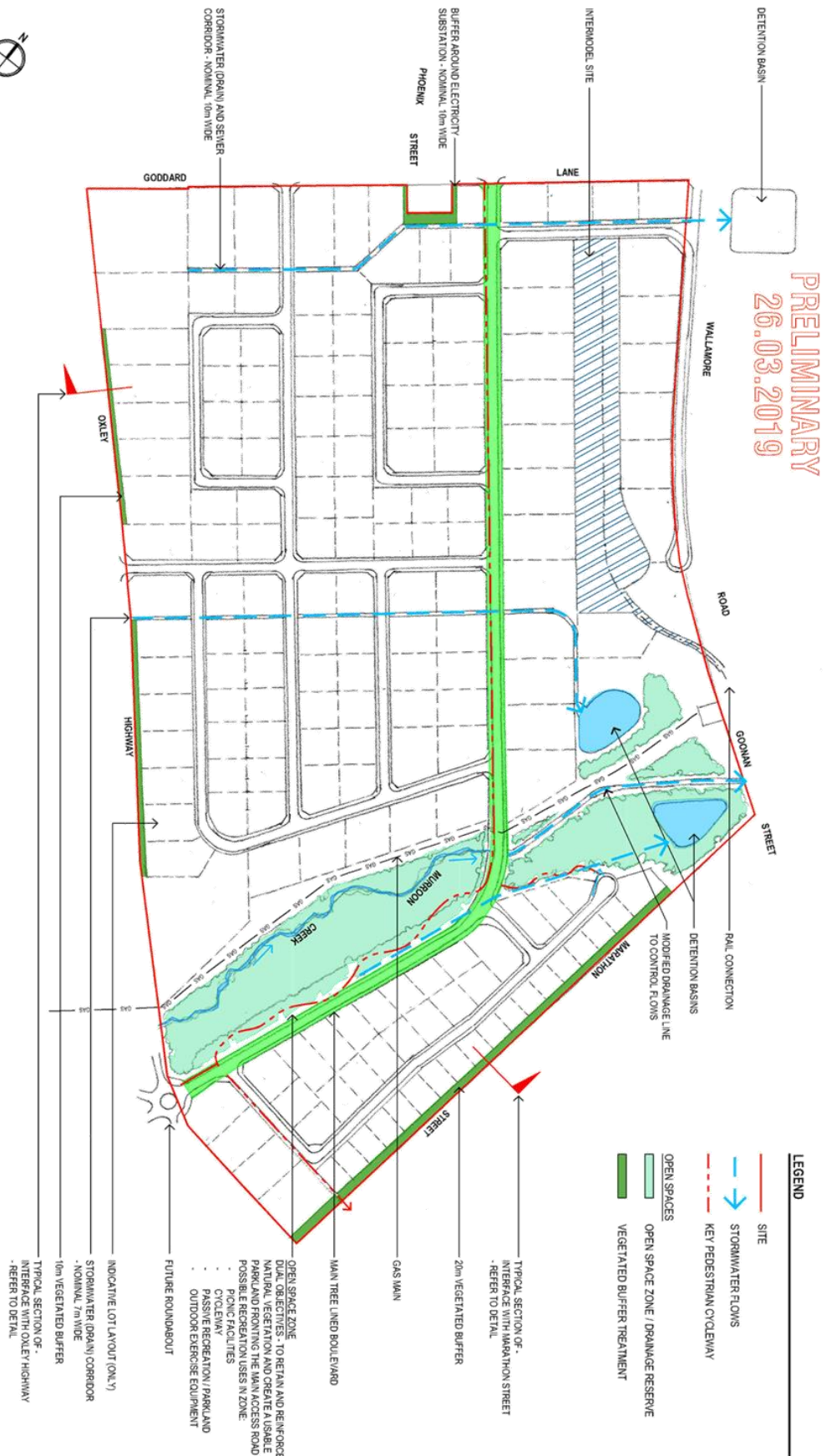


# STORMWATER AND ENVIRONMENTAL REPAIR AND BUFFERS

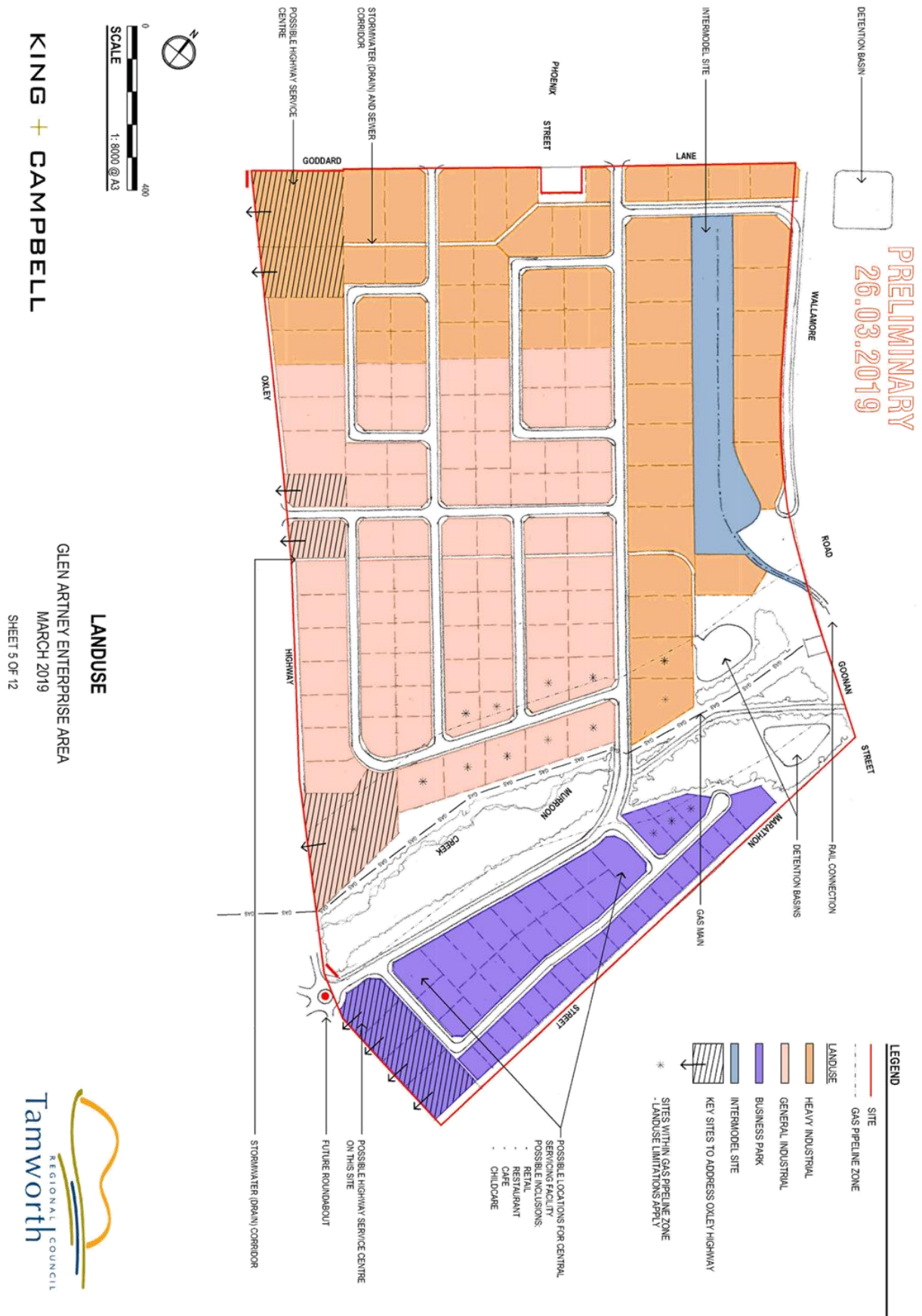
GLEN ARTNEY ENTERPRISE AREA

MARCH 2019

SHEET 4 OF 12



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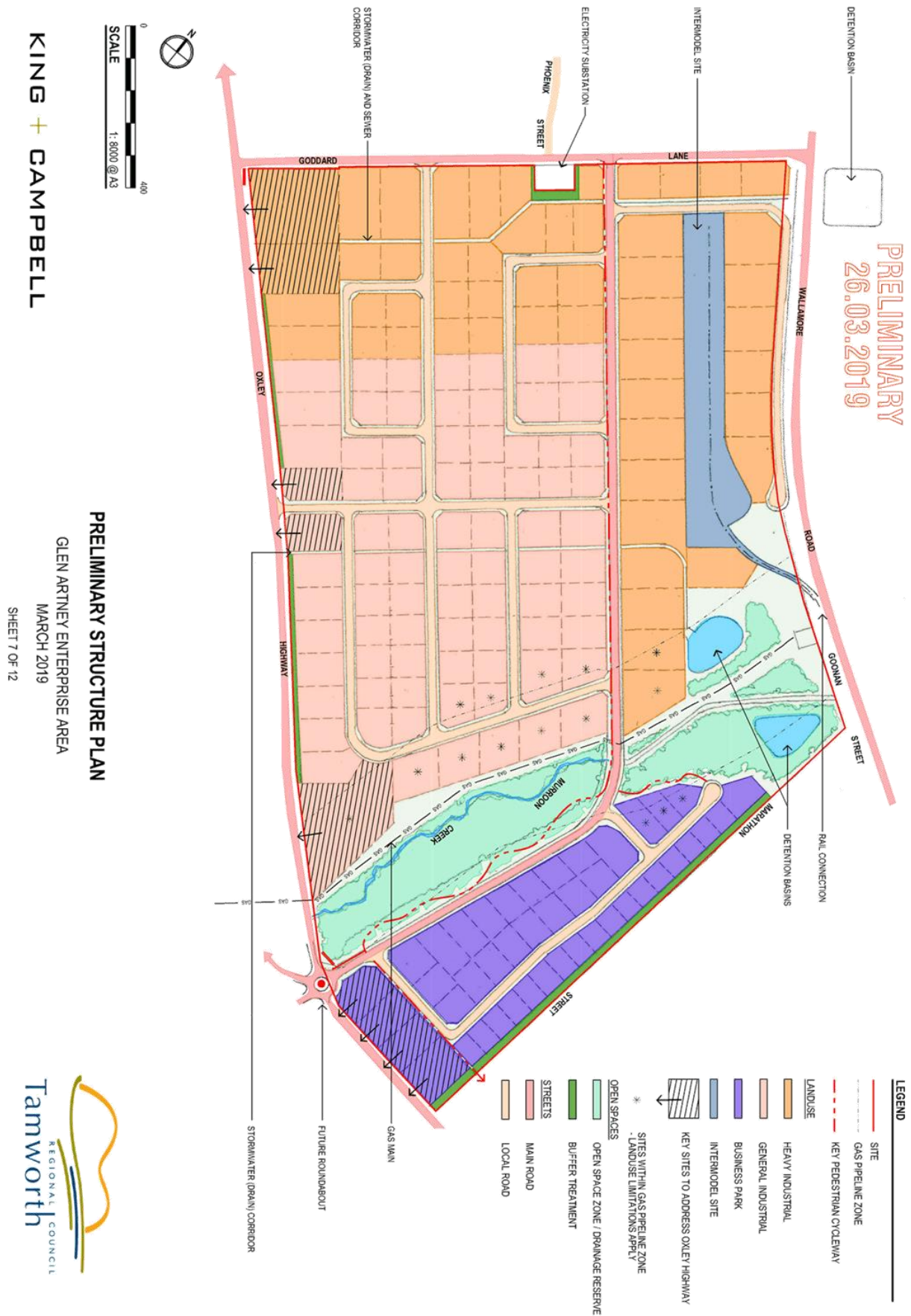


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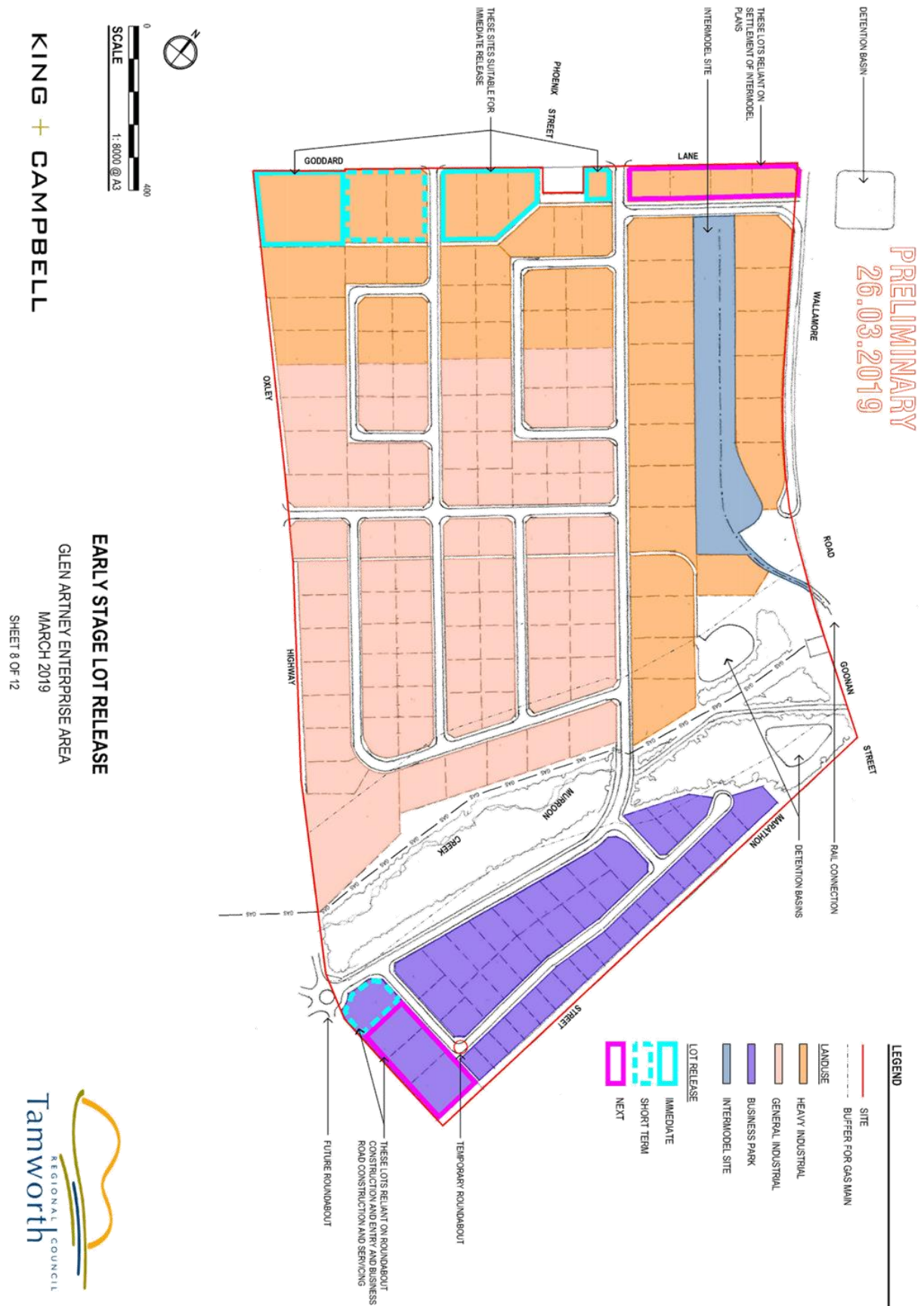




KVC REF: O:6255, Tamworth Council - Urban Design Advisory 21, Planning/GAEA/6255P, GAEA Base Plan.dwg - ADL-Plan, 26-Mar-2019, argllec



KVC REF: O/6255, Tamworth Council - Urban Design Advisory 21, Planning/GAE/6255P, GAEA Base Plan.dwg - ADL, STAGNG, 26-Mar-2019, angelic



KVC REF: O/6255, Tamworth Council - Urban Design Advisory 21, Planning/GAE/6255P\_Lot Size Flexibility.mg - A3/L, Lot Size, 26-Mar-2019, arglelec

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LOT SIZE FLEXIBILITY  
GLEN ARTNEY ENTERPRISE AREA  
MARCH 2019  
SHEET 9 OF 12



INDUSTRIAL  
NOT TO SCALE



BUSINESS PARK  
NOT TO SCALE



PRELIMINARY  
26.03.2019

K/C REF: O/6255, Tamworth Council - Urban Design Advisory 21, Planning/GA&A/6255P, Development Control doc - AX/LJ-Dev Control, 26-Mar-2019, anglic

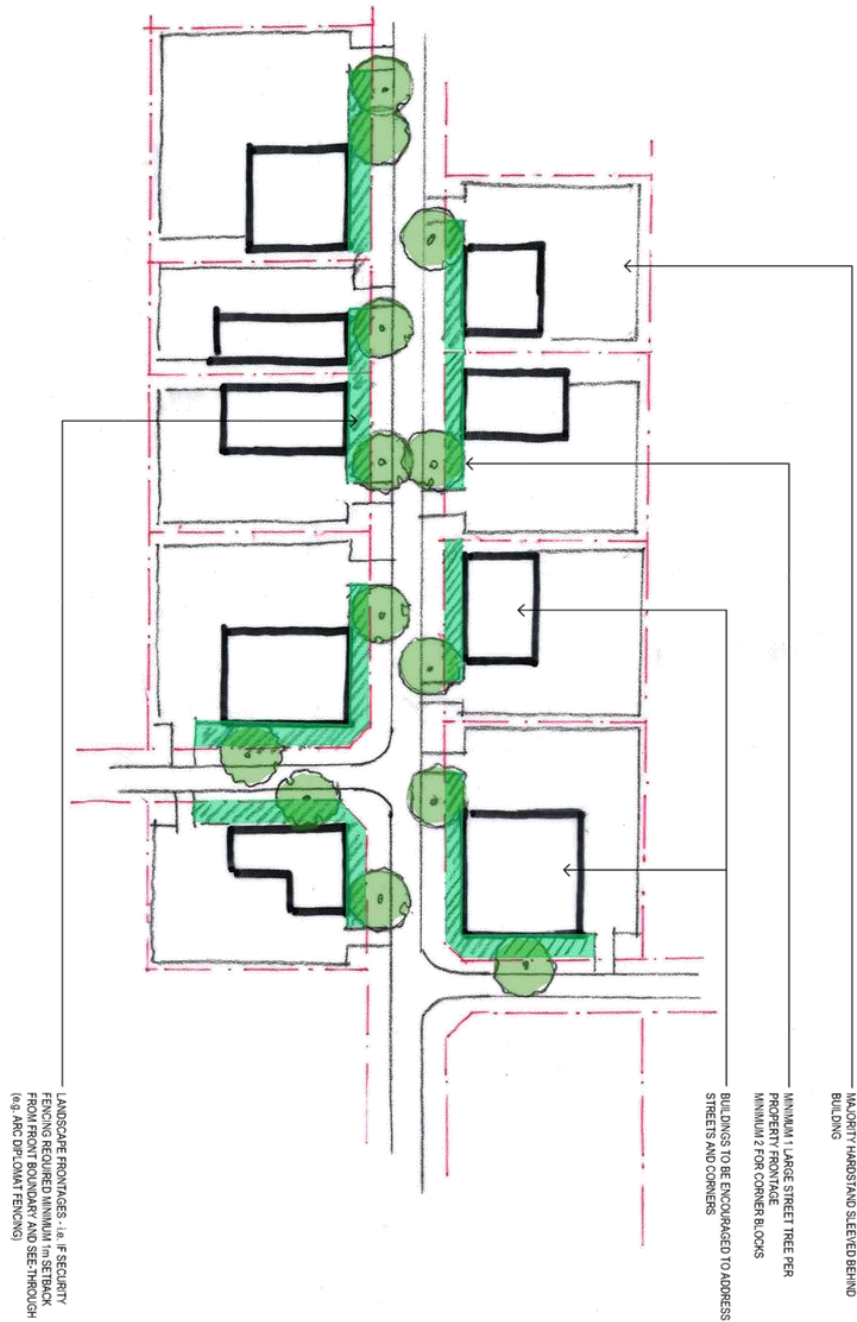
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# POTENTIAL DEVELOPMENT CONTROLS

GLEN ARTNEY ENTERPRISE AREA

MARCH 2019

SHEET 10 OF 12



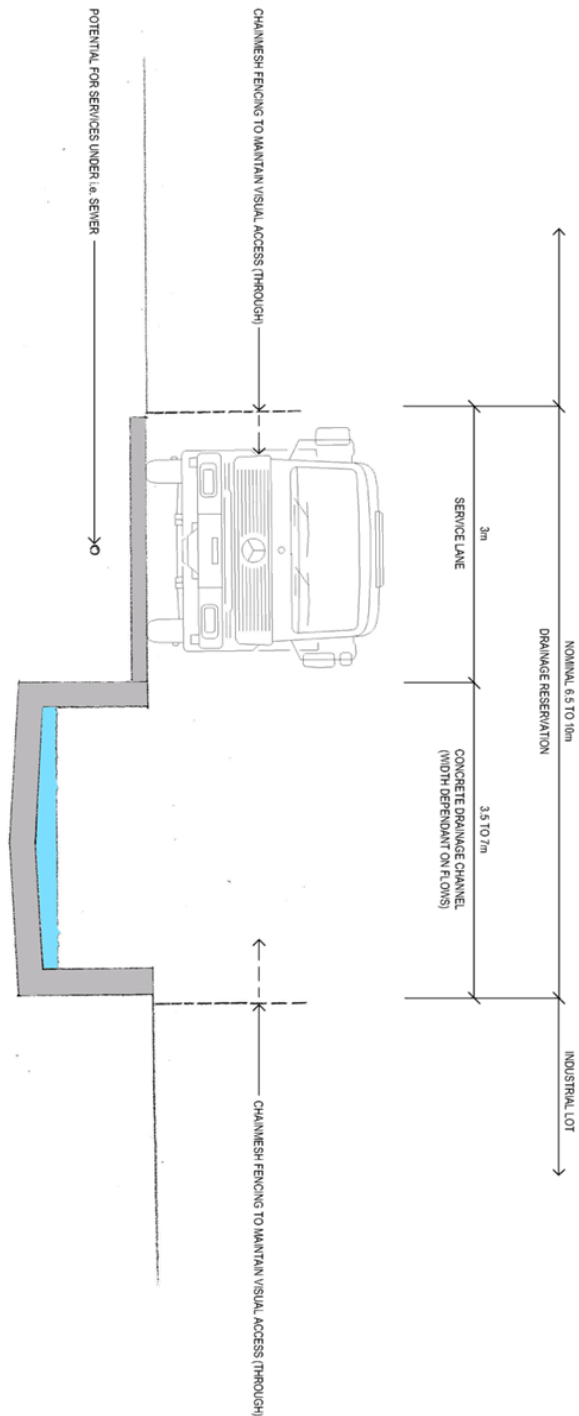
PRELIMINARY  
26.03.2019



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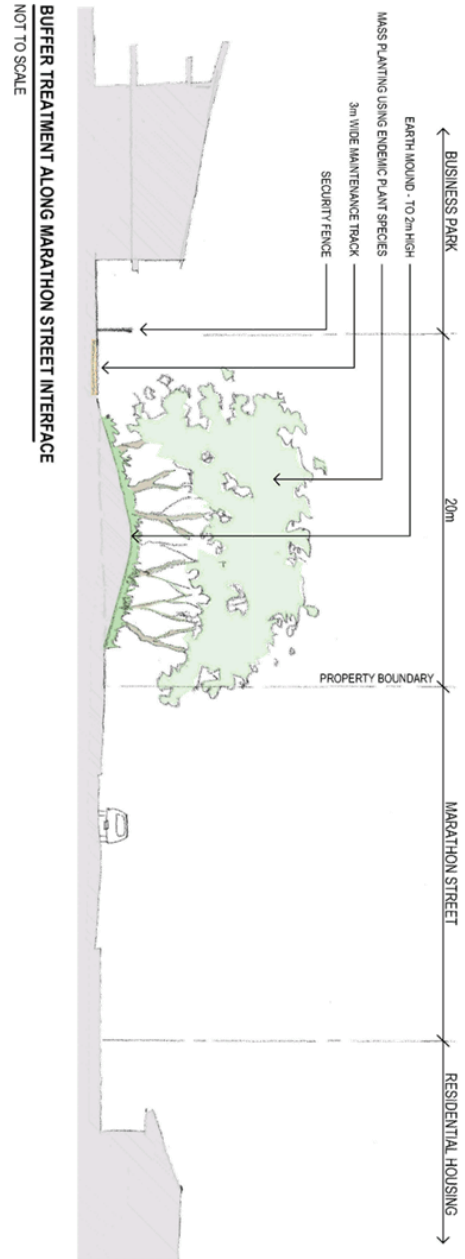
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**DRAINAGE CHANNEL**  
GLEN ARTNEY ENTERPRISE AREA  
MARCH 2019  
SHEET 11 OF 12

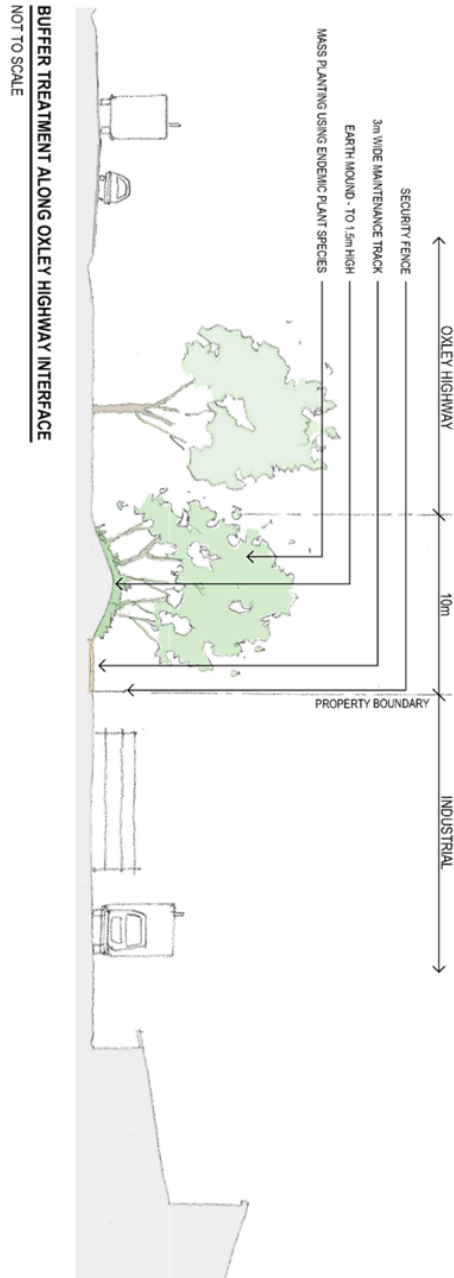


PRELIMINARY  
26.03.2019

KVC REF: O:6255\_Tamworth Council - Urban Design Advisory21\_PlanningGAEI:6255P\_Development Interface diag - A3/L1-Dev Interface, 26-Mar-2019. argllec



**PRELIMINARY**  
26.03.2019



## DEVELOPMENT INTERFACE - TYPICAL SECTIONS

GLEN ARTNEY ENTERPRISE AREA

MARCH 2019

SHEET 12 OF 12

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## Conference Program

### DAY ONE – THURSDAY

DAY ONE PROGRAM

7:30am	YWP Networking Breakfast - Registration required	
PLACE HOLDER		
8:30am	Registration opens	
9:00am	NSW President Welcome:  Welcome to Country:  Local Welcome:  Sponsor Address:	
9:30am	Keynote Speaker:	
9:50am	Keynote Speaker: Jim Bentley - DPIE	
10:35am – 11:00am Morning Tea		
Location		
PLACE HOLDER	Panel Discussion	Panel Discussion
Theme	Partnerships in the Water Industry	Demand management - Doing more (or the same) with less
11:00am	Mark Simister – Sydney Water  Partnering for Success	Chris Philpot -Solo Water  WHAT HAPPENS WHEN YOUR CUSTOMERS TURN OFF AUTO-PILOT?
11:20am	Mitchell Dixon – Isle Utilities  THE EFFECTIVENESS OF HYDROXON CAO TECHNOLOGY FOR WATER AND WASTEWATER TREATMENT	Craig Heining IMPLEMENTING DECENTRALISED SUSTAINABLE WATER COMMUNITIES IN NSW – CATHERINE HILL BAY CASE STUDY
11:40	Dragan Hranisavljevic – DP8 Engineering IMPROVING WATER SUPPLY SECURITY IN REGIONAL NSW – COONAMBLE CASE STUDY	Guenter Hauber-Davidson – WaterGroup  CLEVER WATER MANAGEMENT THAT WILL NOT BREAK THE BANK – A PROGRAM FOR NON-RESIDENTIAL CUSTOMERS

Theme	Planning During Uncertainty	Circular Economy
12:00am	Stuart Waters – Twyford Building and evidence-based case for collaboration in complex decision-making	Pierre Mukhebir - UTS IMPLEMENTING ONE WATER – POSTCARDS FROM THE USA
12:20pm	Sally Williamson UNPRECEDENTED: PLANNING FOR EVENTS THAT MAY NEVER HAPPEN	Ben Shine – Water NSW Utilising Bulk Water Assets to Improve Energy Outcomes for NSW
	WSAA Resilience and Infrastructure – organised by Nanda	
12:40pm- 1:40pm Lunch		
Location		
Theme	Water quality and management	The Drought
1:40pm	Anne-Marie Rohlf ALTERNATIVES TO AERATION? TRIALLING CYANOBACTERIA TREATMENT PRODUCTS	Mahmudul Haque – WaterNSW DROUGHT MITIGATION PLANNING AND MEASURES IN REGIONAL NSW
2:00pm	Heather Lacey – Water NSW Watch this space: algal monitoring using satellite remote sensing	Cameron Smith – Hunter H2O When Day Zero is Not an Option
Theme	Covid-19	The Drought
2:40pm	Jack Budgen – Sydney Water MOBILE WATER QUALITY LABORATORY TO RESPOND TO COVID-19 PANDEMIC	Anub Nair – Moree Plains Shire Council Maintaining potable water supply for Mungindi when river stops flowing
3:00pm	Mitchell Dixon – Isle Utilities COVID-19 TECHNOLOGIES FOR WATER UTILITIES	Julian Briggs – Aurecon PROJECT GILGHI - MODULAR SELF CONTAINED SOLAR WTP FOR REMOTE COMMUNITIES
3:00pm-3:30pm Afternoon Tea Break		
Location		
Theme	Covid-19	The Drought

3:30pm	Christopher Raynor - Sydney Water Lockdown Lessons - The Impact of COVID-19 on Australia's Oldest Wastewater Treatment Plant	Suzanne Wheeler – WaterNSW THE WATERNSW RESPONSE TO THE MMXX DROUGHT
3:50pm	Annalisa Contos EMERGENCY READINESS –LOOKING FORWARD	Nathaniel Selladurai – WaterNSW Tamworth water lifeline delivered in record time by WaterNSW
4:10pm		Sean Iselin – WaterNSW Macquarie Valley Drought Response Infrastructure
4:30pm		Josh Plummer – Hunter H2O Implementation of temporary desalination in an emergency
4:50pm End of Day 1		
6:00pm – 8:00pm Networking Function *Registration required		

DAY TWO – FRIDAY		
8:30am	Registration opens	
9:00am	Day Two Chair Welcome Sponsor Address	
9:05am	Keynote Speaker:	
9:30am	Keynote Speaker:	
10:00am – 10:30am Morning Tea		
Location		
Theme	Climate Action and Adaptation	The Drought -regulation and strategy
10:30am	Darren Romain – Aurecon  IMPROVING RESILIENCE FOR REGIONAL COMMUNITIES BY REDUCING BARRIERS TO RECYCLED WATER IMPLEMENTATION	Brendan Guiney – Water Directorate  The Four Horsemen - Drought, Fire, Flood and Pandemic - What can we learn and how can we build resilience in regional NSW water utilities?
10:50am	Paul Lamble – Peak Water Consulting  Impacts on Open Space Water Demand from a Changing Climate	Grant Leslie – Balmoral Group Australia  THERE IS STILL A DROUGHT, REALLY? WHERE?



11:10am	Ashley Webb – WaterNSW  ‘You can’t manage what you don’t measure’: the role of accurate and reliable water monitoring data	Madeleine Hartley – WaterNSW  WHEN DROUGHT IS NOT AN “EMERGENCY”: REGULATORY STRATEGY SOLUTIONS
Theme	Engaging Customers and Communities - Are we meeting the challenge?	
11:30am	Andrew Richardson – WaterNSW  IMPROVING CUSTOMER LEVELS OF SERVICE – WATERNSW APPROACH TO LONG-TERM BULK WATER INFRASTRUCTURE PLANNING	
Lunch 12:20pm-1:15pm		
1:15pm	It's a wrap!	
1:45pm Conference Concludes		

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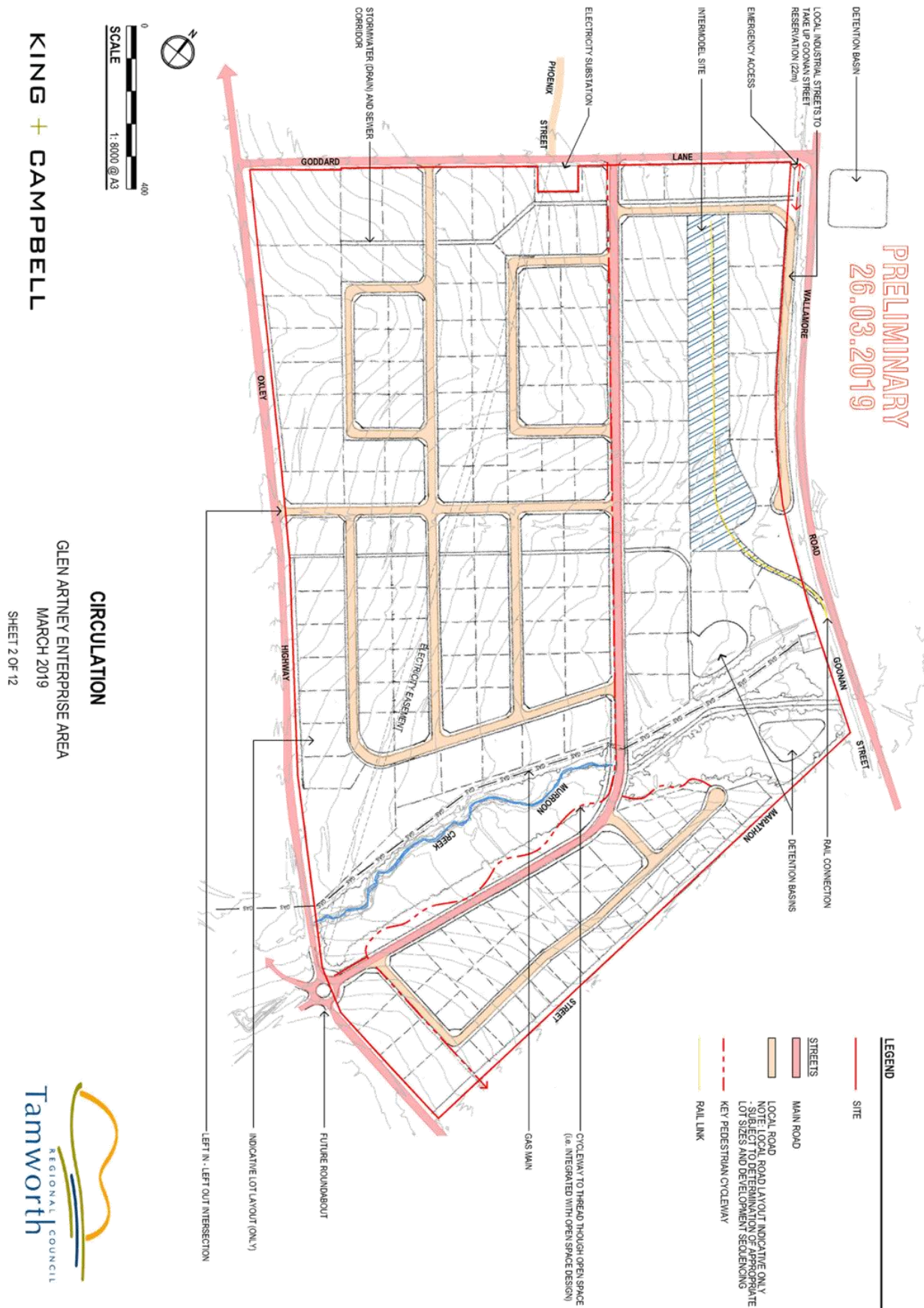
## *Day 2 - Fast and Furious Pitch Presentations*

Session 1	
Presentation Title	Presenter
Improve your Vacuum sewerage system with Modulation	David Fletcher - ANZ
Adapting the East – an urban heat impact assessment for Eastern Sydney	Anna Flack – Sydney Water
Session 2	
Presentation Title	Presenter
DEVELOPMENT OF A CHLORINE DOSING KIOSK (CDK)	Nelly Berry – Sydney Water
MULTIFACETED RESILIENCE PLANNING IN WESTERN AND SOUTH WESTERN SYDNEY	Michael Easton – Sydney Water

Conference Principal Partners



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June 2020 Budget Variations

Description	Reason	Budget Type	Budget Variation	Funding for Variation		
				Revenue	Reserves	Grants/Contributions
Central Northern Regional Library						
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,629)	0	(1,629)	0
		Sub Total	(1,629)	0	(1,629)	0
Cultural Services						
Employment Overheads	W/comp performance rebate	Op Exp OH	(208)	(208)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,106)	(1,106)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(238)	(238)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,793)	(1,793)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(799)	0	(799)	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(374)	(374)	0	0
		Sub Total	(4,518)	(3,719)	(799)	0
Economic & Destination Development						
Employment Overheads	W/comp performance rebate	Op Exp OH	(771)	(771)	0	0
		Sub Total	(771)	(771)	0	0
Entertainment Venues						
Employment Overheads	W/comp performance rebate	Op Exp OH	(134)	(134)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,255)	(1,255)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(582)	(582)	0	0
		Sub Total	(1,971)	(1,971)	0	0
Events						
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,409)	(1,409)	0	0
		Sub Total	(1,409)	(1,409)	0	0
Directorate Mgmt - Business & Community						
Employment Overheads	W/comp performance rebate	Op Exp R	(115)	(115)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,193)	(1,193)	0	0
		Sub Total	(1,308)	(1,308)	0	0
Airport & Aviation Development						
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,539)	0	(1,539)	0
New Security Body scanner x 2	New Grant Funding	Cap Inc NR	(405,000)	0	0	(405,000)
		Sub Total	(406,539)	0	(1,599)	(405,000)
AELEC Precinct						
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,155)	(1,155)	0	0
		Sub Total	(1,155)	(1,155)	0	0

June 2020 Budget Variations

Description	Reason	Budget Type	Budget Variation			Funding for Variation		
						Revenue	Reserves	Grants/Contributions
<b>Administration and Governance</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,223)			(1,223)		0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,095)			(1,095)		0
Employment Overheads	W/comp performance rebate	Op Exp OH	(2,089)			(2,089)		0
		Sub Total	(4,387)			(4,387)		0
<b>Directorate Management - C&amp;G</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(560)			(560)		0
		Sub Total	(560)			(560)		0
<b>Financial Services</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(3,520)			(3,520)		0
		Sub Total	(3,520)			(3,520)		0
<b>People, Culture &amp; Safety</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(2,535)			(2,535)		0
		Sub Total	(2,535)			(2,535)		0
<b>Business Systems &amp; Solutions</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(4,137)			(4,137)		0
		Sub Total	(4,137)			(4,137)		0
<b>Legal</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(760)			(760)		0
		Sub Total	(760)			(760)		0
<b>Communications &amp; Engagement</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(2,093)			(2,093)		0
		Sub Total	(2,093)			(2,093)		0
<b>Office of the General Manager</b>								
Employment Overheads	W/comp performance rebate	Op Exp OH	(978)			(978)		0
		Sub Total	(978)			(978)		0

## June 2020 Budget Variations

Description	Reason	Budget Type	Budget Variation	Funding for Variation		
				Revenue	Reserves	Grants/Contributions
<b>Compliance</b>						
Council COVID-19 Pound	Covid19 Grant Income	Op Inc NR	(4,000)	0	0	(4,000)
Council COVID-19 Pound	Covid19 Grant Exp	Op Exp NR	4,000	0	0	4,000
Employment Overheads	W/comp performance rebate	Op Exp OH	(2,870)	(2,870)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(313)	(313)	0	0
	Sub Total		(3,183)	(3,183)	0	0
<b>Directorate Mgt - Planning &amp; Compliance</b>						
Employment Overheads	W/comp performance rebate	Op Exp OH	(484)	(484)	0	0
Employee Overheads	W/comp performance rebate	Op Exp OH	(522)	(522)	0	0
	Sub Total		(1,006)	(1,006)	0	0
<b>Development Engineering</b>						
Employee Overheads	W/comp performance rebate	Op Exp OH	(1,380)	(1,380)	0	0
	Sub Total		(1,380)	(1,380)	0	0
<b>Development</b>						
Employment Overheads	W/comp performance rebate	Op Exp OH	(4,709)	(4,709)	0	0
	Sub Total		(4,709)	(4,709)	0	0
<b>Integrated Planning</b>						
Kootenay Amphitheatre Renovation	Committee funded project	Cap Exp	26,420	0	0	26,420
Grey Fergie Committee - Hay Press	Committee funded project	Cap Exp	1,152	0	0	1,152
Grey Fergie Tractor Committee	Committee funding	Cap Inc NR	(1,152)	0	0	(1,152)
Kootenay Rec Cmtee - Amphitheatre	Committee funding	Cap Inc NR	(26,420)	0	0	(26,420)
Manilla Showground - Stable Block	Showground grant funds	Cap Inc NR	(34,940)	0	0	(34,940)
Manilla Showground - Stable Block	Showground grant funds	Cap Exp	34,940	0	0	34,940
Barraba Showground - Plumbing	Showground grant funds	Op Inc NR	(8,456)	0	0	(8,456)
Barraba Showground - Plumbing	Showground grant funds	Op Exp NR	8,456	0	0	8,456
Employment Overheads	W/comp performance rebate	Op Exp OH	(192)	(192)	0	0
Employee Overheads	W/comp performance rebate	Op Exp OH	(504)	(504)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(997)	(997)	0	0
	Sub Total		(1,693)	(1,693)	0	0
<b>Directorate Management - Regional Serv</b>						
Employment Overheads	W/comp performance rebate	Op Exp OH	(982)	(982)	0	0
	Sub Total		(982)	(982)	0	0



## June 2020 Budget Variations

Description	Reason	Budget Type	Budget Variation	Revenue	Funding for Variation Reserves	Grants/Contributions
<b>Plant, Fleet &amp; Buildings</b>						
Council Buildings - Fire Safety	Commence compliance testing	Cap Exp	110,000	0	110,000	0
Works Plant Expend	18/19 Insurance rebate	Op Exp R	(25,714)	0	(25,714)	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(3,961)	0	(3,961)	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,737)	(1,737)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(601)	(601)	0	0
Youth Centre - Security Screens	New Project	Cap Exp	18,809	0	18,809	0
	Sub Total		96,796	(2,338)	99,134	0
<b>Sports &amp; Recreation Services</b>						
Mountain Bike Park	Grant Income	Cap Inc NR	(9,205)	0	0	(9,205)
Mountain Bike Park - Earthworks	Grant Expenditure - earthworks	Cap Exp	9,205	0	0	9,205
Employment Overheads	W/comp performance rebate	Op Exp OH	(7,678)	(7,678)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(704)	(704)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(2,218)	(2,218)	0	0
	Sub Total		(10,600)	(10,600)	0	0
<b>Design &amp; Construction</b>						
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,113)	(1,113)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,568)	(1,568)	0	0
Employment Overheads - Civil	W/comp performance rebate	Op Exp OH	(6,865)	(6,865)	0	0
	Sub Total		(9,546)	(9,546)	0	0
<b>Infrastructure &amp; Project Costing</b>						
AC resurfacing work MR63	New RMS works	Op Exp NR	461,000	0	461,000	0
AC resurfacing work H9	New RMS works	Op Exp NR	161,800	0	161,800	0
Locating Work on H11	New RMS works	Op Exp NR	4,300	0	4,300	0
AC resurfacing Work H11	New RMS works	Op Exp NR	66,000	0	66,000	0
Locating Work on H11	New RMS works	Op Inc NR	(4,300)	0	(4,300)	0
AC resurfacing Work H11	New RMS works	Op Inc NR	(66,000)	0	(66,000)	0
AC resurfacing work H9	New RMS works	Op Inc NR	(161,800)	0	(161,800)	0
AC resurfacing work MR63	New RMS works	Op Inc NR	(461,000)	0	(461,000)	0
Employment Overheads - Works	W/comp performance rebate	Op Exp OH	(16,114)	(16,114)	0	0
Street Lighting Expenses	Revise Grant Estimate amend funding	Op Exp R	0	2,121	0	(2,121)
Street Lighting Income	Reduce Grant Estimate	Op Inc R	2,121	0	0	2,121
Gdh Shire Private Works - bridges	Private works expenditure	Op Exp NR	30,000	30,000	0	0
Gdh Shire Private Works - bridges	Private works income	Op Inc NR	(30,000)	(30,000)	0	0
	Sub Total		(13,993)	(13,993)	0	0
<b>Waste Management</b>						
Office Rearrangement Works	Finished under budget	Op Exp NR	(7,669)	0	(7,669)	0
Staff Relocation Costs	Finished under budget	Op Exp NR	(1,619)	0	(1,619)	0
Organics Waste Centre Design-Exp	Additional budget	Cap Exp	245	0	0	245
225 Forest Road - Remediation	Additional budget	Cap Exp	297	0	297	0
Organics Collection System - Exp	Funding Adj	Op Exp NR	0	0	19,088	(19,088)
	Sub Total		(8,746)	0	10,097	(18,843)

## June 2020 Budget Variations

Description	Reason	Budget Type	Budget Variation	Funding for Variation		
				Revenue	Reserves	Grants/Contributions
<b>Water &amp; Waste Overheads</b>						
Employment Overheads	W/comp performance rebate	Op Exp OH	(20,145)	(20,145)	0	0
		Sub Total	(20,145)	(20,145)	0	0
<b>Water &amp; Wastewater</b>						
Tam Sew - Dead End Sewers Access	Additional funding req	Cap Exp	20,000	0	20,000	0
Removal of Sludge Lagoon 8	Completed under budget	Op Exp NR	(23,908)	0	(23,908)	0
Biosolids application reuse farm	New Project	Op Exp NR	165,000	0	165,000	0
Wastewater Usage - Non Res	Income Increase	Op Inc R	(333,563)	(333,563)	0	0
T/Waste Inc - Category 3 Charges	Income Increase	Op Inc R	(52,819)	(52,819)	0	0
Office Modifications	Completed under budget	Op Exp NR	(634)	(634)	0	0
Attunga - Water Softening devices	Completed under budget	Cap Exp	(4,958)	0	(4,958)	0
Drumalbyn/Kara PN 31307/31330 Pur	Reduce Budget	Cap Exp	(5,385)	0	(5,385)	0
Water Charges - Bulk Standpipes	Income Increase	Op Inc R	(50,000)	(50,000)	0	0
Tamworth-Water Renewal-Control	Budget Allocation	Cap Exp	(18,290)	0	(18,290)	0
Filter Improvements	Additional funding req	Cap Exp	1,365	0	1,365	0
Groundwater Connection - Riverside	Completed under budget	Cap Exp	(136,581)	0	(136,581)	0
9MT Reservoir One Tree Hill - prellim	Completed under budget	Cap Exp	(26,949)	0	(26,949)	0
Piper Street Water Main - Design	Completed under budget	Cap Exp	(5,660)	0	(5,660)	0
Patrick Carthage Street 375 mm main	Additional funding req	Cap Exp	16,598	0	16,598	0
Water Main Replacement - 22 Bass St	Additional funding req	Op Exp NR	1,428	0	1,428	0
Armidale Rd Trunk Main Rehab	Additional funding req	Cap Exp	846	0	846	0
	New Project	Cap Exp	1,450,000	0	1,450,000	0
		Sub Total	996,490	(437,016)	1,433,505	0
<b>W&amp;W - General Fund Activities</b>						
Employment Overheads	W/comp performance rebate	Op Exp OH	(766)	(766)	0	0
Employment Overheads	W/comp performance rebate	Op Exp OH	(1,077)	(1,077)	0	0
Tmwrth Emergency Water Plan	Additional Funding Required	Op Exp NR	24,045	0	24,045	0
		Sub Total	22,202	(1,843)	24,045	0
		Grand Total	601,235	(537,737)	1,562,815	(423,843)





TAMWORTH REGIONAL COUNCIL INVESTMENT REGISTER 30/06/2020

Financial Institution	SAP Credit Rating	IFRS Classification	Investment Type	Date Invested	Due Date	No of Days	Interest Rate	Market Value at 31/05/2020	Market Value at 30/06/2020	% of Amount Invested
ANZ	A-1+	Held to Maturity	TD	10/12/2019	02/06/2020	175	1.53%	5,000,000.00	-	0.00%
SI George	A-1+	Held to Maturity	TD	07/01/2020	09/06/2020	154	1.51%	4,000,000.00	-	0.00%
NAB	A-1+	Held to Maturity	TD	11/02/2020	16/06/2020	126	1.58%	4,000,000.00	-	0.00%
ANZ	A-1+	Held to Maturity	TD	18/02/2020	23/06/2020	126	1.57%	4,000,000.00	-	0.00%
ANZ	A-1+	Held to Maturity	TD	25/02/2020	30/06/2020	126	1.53%	4,000,000.00	-	0.00%
NAB	A-1+	Held to Maturity	TD	03/03/2020	07/07/2020	126	1.40%	4,000,000.00	-	0.00%
SI George	A-1+	Held to Maturity	TD	10/03/2020	14/07/2020	126	1.32%	5,000,000.00	4,000,000.00	2.35%
NAB	A-1+	Held to Maturity	TD	17/03/2020	21/07/2020	126	1.35%	3,000,000.00	3,000,000.00	1.77%
ANZ	A-1+	Held to Maturity	TD	24/03/2020	28/07/2020	126	1.18%	4,000,000.00	4,000,000.00	2.35%
SI George	A-1+	Held to Maturity	TD	31/03/2020	04/08/2020	126	1.30%	2,500,000.00	2,500,000.00	1.48%
SI George	A-1+	Held to Maturity	TD	07/04/2020	11/08/2020	126	1.30%	4,000,000.00	4,000,000.00	2.35%
SI George	A-1+	Held to Maturity	TD	14/04/2020	18/08/2020	126	1.30%	4,000,000.00	4,000,000.00	2.35%
SI George	A-1+	Held to Maturity	TD	21/04/2020	25/08/2020	126	1.20%	4,000,000.00	4,000,000.00	2.35%
NAB	A-1+	Held to Maturity	TD	05/05/2020	01/09/2020	119	1.10%	4,000,000.00	4,000,000.00	2.35%
SI George	A-1+	Held to Maturity	TD	19/05/2020	08/09/2020	112	0.95%	2,000,000.00	2,000,000.00	1.18%
NAB	A-1+	Held to Maturity	TD	28/05/2020	44/09/20	112	1.02%	5,000,000.00	5,000,000.00	2.95%
ANZ	A-1+	Held to Maturity	TD	02/06/2020	22/09/2020	112	0.81%	-	-	0.00%
NAB	A-1+	Held to Maturity	TD	04/06/2020	01/12/2020	180	0.93%	-	-	0.00%
SI George	A-1+	Held to Maturity	TD	09/06/2020	29/09/2020	112	0.92%	-	-	0.00%
NAB	A-1+	Held to Maturity	TD	16/06/2020	06/10/2020	112	0.80%	-	-	0.00%
NAB	A-1+	Held to Maturity	TD	23/06/2020	13/10/2020	112	0.88%	-	-	0.00%
NAB	A-1+	Held to Maturity	TD	30/06/2020	20/10/2020	112	0.85%	-	-	0.00%
SI George	A-1+	Held to Maturity	TD	09/07/2019	28/07/2020	371	1.95%	13,000,000.00	13,000,000.00	7.68%
NAB	AA-	Held to Maturity	Floating RN	30/09/2015	28/07/2020	1,763	1.78%	5,000,000.00	5,000,000.00	2.95%
Westpac	AA-	Held to Maturity	Floating TD	28/09/2017	28/09/2020	1,096	1.77%	3,000,000.00	3,000,000.00	1.77%
CBA	AA-	Held to Maturity	Floating RN	18/02/2016	18/01/2021	1,796	2.00%	3,000,000.00	3,000,000.00	1.77%
Westpac	BBB+	Held to Maturity	TD	05/06/2018	11/05/2021	1,099	3.12%	5,000,000.00	5,000,000.00	2.95%
Westpac	AA-	Held to Maturity	TD	08/06/2018	17/05/2021	1,077	3.04%	3,000,000.00	3,000,000.00	1.77%
NAB	AA-	Held to Maturity	TD	10/08/2017	10/08/2021	1,461	1.86%	4,000,000.00	4,000,000.00	2.35%
Westpac	AA-	Held to Maturity	Floating TD	01/09/2017	07/05/2024	1,827	1.95%	5,000,000.00	5,000,000.00	2.95%
NAB	AA-	Held to Maturity	On Call	07/05/2019		31	1.50%	16,098,513.11	28,119,750.16	15.44%
Westpac	A-1+	Fair Value	On Call					11,343,595.79	10,256,736.72	6.06%
NAB-Professional Fund	A-1+	Held to Maturity	On Call				0.55%	25,135,607.63	10,256,736.72	6.06%
TOTAL								\$ 153,079,626.53	\$ 169,220,069.83	100.00%

Note 1. This rate of return on Tamworth Cash Funds fluctuates regularly, currently the Tamworth Cash Fund Financial Year to Date Return is 1.10%

Comparative Rates  
Cheque Account equal to the current RBA Cash Rate  
BBSW 0.25%  
3 Month Bond Rate 0.090%  
0.102%

1. Sherill Young, Tamworth Regional Council Financial Services Manager (Responsible Accounting Officer) certify as required under Section 16(1)(b) of the Local Government (Financial Management) Regulations 1995, that Council's investments have been made in accordance with made in accordance with the Local Government Act 1993, Regulations and Tamworth Regional Council Investment Policy.

Signed:

*Sherill Young*

Investment	Rating	Amount invested as at 30/06/2020 (\$)	% of Total Investments	Maximum percentage per institution or credit rating classification	% Excess investment per institution	Value of investments with less than 12 months to maturity (\$)	Value of investments maturing in one to five years (\$)
ANZ	A-1+ Short	9,000,000.00	5.32%	100.00%	0.00%	9,000,000.00	
CBA	A-1+ Short	0.00	0.00%	100.00%	0.00%	0.00	
NAB	A-1+ Short	36,256,736.72	21.43%	100.00%	0.00%	36,256,736.72	
St George	A-1+ Short	38,500,000.00	22.75%	100.00%	0.00%	38,500,000.00	
TCorp	A-1+ Short	11,343,582.95	6.70%	100.00%	0.00%	11,343,582.95	
Westpac	A-1+ Short	26,119,750.16	15.44%	100.00%	0.00%	26,119,750.16	
<b>Sub Total A-1+ Short</b>		<b>\$ 121,220,069.83</b>	<b>71.63%</b>			<b>\$ 121,220,069.83</b>	<b>\$ -</b>
	A-2 Short	0.00	0.00%	20.00%	0.00%	0.00	
<b>Sub Total A-2 Short</b>		<b>\$ -</b>	<b>0.00%</b>			<b>\$ -</b>	<b>\$ -</b>
CBA	AA- Long	3,000,000.00	1.77%	100.00%	0.00%	\$3,000,000.00	0.00
NAB	AA- Long	22,000,000.00	13.00%	100.00%	0.00%	\$13,000,000.00	9,000,000.00
Westpac	AA- Long	18,000,000.00	10.64%	100.00%	0.00%	\$14,000,000.00	4,000,000.00
<b>Sub Total AA- Long</b>		<b>\$ 43,000,000.00</b>	<b>25.41%</b>			<b>\$ 30,000,000.00</b>	<b>\$ 13,000,000.00</b>
BOQ	BBB+ Long	5,000,000.00	2.95%	10.00%	0.00%	5,000,000.00	
<b>Sub Total BBB+ Long</b>		<b>\$ 5,000,000.00</b>	<b>2.95%</b>			<b>\$ 5,000,000.00</b>	<b>\$ -</b>
<b>Total of all Investments</b>		<b>\$ 169,220,069.83</b>	<b>100.00%</b>			<b>\$ 156,220,069.83</b>	<b>\$ 13,000,000.00</b>
						<b>92.00%</b>	<b>8.00%</b>

The General Manager or his delegated representative is authorised to approve variations to Council's investment policy if the investment is to Council's advantage or due to revised legislation.

The amount invested at 30 June 2020 when compared to 31 May 2020 has increased by \$16,140,443.30.



# LGNSW 2020 Annual Conference Motions Submission Guide

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## LGNSW Annual Conference Motions Submission Guide

### 1. Introduction

The Local Government NSW (LGNSW) Annual Conference is the pre-eminent policy making event for the local government sector. At Conference, delegates vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

LGNSW member councils are invited to submit motions for possible debate at Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

This guide outlines the process for councils to submit motions for LGNSW's Annual Conference.

### 2. Deadlines

Members are encouraged to submit motions [online](#) by **12 midnight (AEST) on Monday 28 September 2020** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 25 October 2020** (28 days prior to Conference).

### 3. Criteria for motion submission

The LGNSW Board has resolved that motions will be included in the Business Paper for the Annual Conference only where they:

1. are consistent with the objects of the Association (see Rule 4 of the Association's rules<sup>1</sup>);
2. relate to local government in NSW and/or across Australia;
3. concern or are likely to concern local government as a sector;
4. seek to advance the local government policy agenda of the Association and/or improve governance of the Association;
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

Council members are encouraged to review Action Reports<sup>2</sup> from previous Conference(s) before submitting motions for this year's Annual Conference to ensure the proposed motion wording reflects any recent developments and does not duplicate existing positions.

### 4. How to write a motion

Motions adopted at the Annual Conference inform LGNSW's advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference and so it is important that the wording of motions clearly outlines your council's policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific Department or Minister) and have a specific outcome

<sup>1</sup> LGNSW registered rules: [fwc.gov.au/registered-organisations/find-registered-organisations/local-government-nsw-lgnsw](http://fwc.gov.au/registered-organisations/find-registered-organisations/local-government-nsw-lgnsw)

<sup>2</sup> Action Reports outline the advocacy actions taken by LGNSW for each Conference Resolution and the outcomes of these actions. Action reports are available via the Annual Conference page of the LGNSW website [www.lgnsw.org.au](http://www.lgnsw.org.au).

that the motion is aiming to achieve. The motion should state whether it is seeking to change a LGNSW Fundamental Principle<sup>3</sup>. The wording should be unambiguous.

*Examples of clearly-worded Annual Conference motions:*

**Minister for Rural and Regional NSW**

That LGNSW lobbies the NSW State Government to appoint a Minister for Rural and Regional NSW with suitable resources to undertake meaningful representative activities.

**Natural Disaster Funding, Day Labour**

That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

**Companion Animal Act matters**

That LGNSW advocates that the NSW Government takes the following steps to improve the management of companion animals:

- establish an integrated on-line statewide registration process as an improved service to companion animal owners;
- resolve difficulties with the *Companion Animals Act 1998* definition of an "Authorised Officer", by using the definition contained in the *Impounding Act 1993* as the definition in both Acts, allowing councils choice in the business model for its area; and
- review the dismissal of charges under section 10 of the *Crimes (Sentencing Procedure) Act 1999* in relation to offences under the *Companion Animals Act 1998*.

For more examples see Business Papers from past Conferences on the LGNSW website.

## 5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence may include an attachment note or extract from the minutes of the Council meeting, at which the member Council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

LGNSW has developed a template council report for members to use to resolve at their own council meetings to submit motions to LGNSW for Conference at [Attachment C](#) of this Guide.

## 6. How to submit a motion

LGNSW members are invited to submit motions through an [online portal](#)<sup>4</sup> from **17 July 2020**.

Each motion submission should include responses to the following eight fields:

1. Council name
2. Contact details of relevant officer
3. Motion category (*e.g. planning, economic, environment etc. This assists with assigning motions to the relevant policy staff and grouping related motions in the Conference Business Paper.*)
4. Motion title (*a few words*)
5. Motion (*a sentence or two which states the issue and the call to action*)
6. Background note (*a paragraph or two to explain the context and importance of the issue to the local government sector*)
7. Indicate if the motion conflicts with one or more of the Fundamental Principles<sup>3</sup>
8. Evidence of council support for the motion (*e.g. council meeting minutes*)

A sample motion submission form is at [Attachment B](#).

<sup>3</sup> For more information on LGNSW's Fundamental Principles please see **Part 9** of this guide.

<sup>4</sup> Online motion submission portal: <https://lgnsw-grants.fluidreview.com/>

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission.

## 7. How LGNSW manages incoming motions

The LGNSW Board has established a sub-committee and delegated the function of managing incoming motions for the Annual Conference to this sub-committee. The Chief Executive will refer motions to the sub-committee that are outside the criteria, or if it is unclear whether they meet the criteria. The sub-committee will make the final decision on inclusion of those motions into the Annual Conference Business Paper.

Prior to the sub-committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held Fundamental Principles<sup>3</sup>, will be brought to the attention of the motions sub-committee and highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with current LGNSW actions or existing LGNSW positions may still be printed in the Business Paper but will not be debated at the Annual Conference.

## 8. What happens to motions at the LGNSW Annual Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Annual Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at the 2019 Conference can be found in [Attachment A](#).

During debate on motions at Conference, the standing orders generally permit councillor delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and then becomes a resolution of the Annual Conference, or the motion is defeated.

## 9. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's Policy Platform consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at the Annual Conference.
- **Position Statements** contain the more detailed positions of LGNSW on specific issues. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise. Position Statements are formed and updated through:
  - Resolutions of the Annual Conference
  - Issues raised by members outside of Annual Conference, including through LGNSW surveys of members
  - Input from the LGNSW Board
  - Positions developed in response to government policy or emerging issues
  - Positions developed in the process of making LGNSW submissions.

Position Statements are endorsed by the LGNSW Board.

### ***Changing Fundamental Principles***

Councils submitting motions to the Annual Conference will be asked to indicate whether the motion conflicts with any of LGNSW's Fundamental Principles.

Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

### ***Changing Position Statements***

Following each Annual Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement, to be endorsed by the LGNSW Board as part of the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

## **10. Post-conference: Determining LGNSW Advocacy Priorities**

Following the LGNSW Annual Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy for the coming year. These areas of focus will also be informed by member feedback, the strategic plan, position statements, emerging issues, and Board input.

This broad review will result in the development of LGNSW's Advocacy Priorities for the following year, for endorsement by the LGNSW Board and communication to members.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be published in LGNSW's Action Report<sup>5</sup>.

## **11. Further information**

For further information on the motion submission process, please contact Elle Brunsdon, Policy Officer at [elle.brunsdon@lgnsw.org.au](mailto:elle.brunsdon@lgnsw.org.au).

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<sup>5</sup> LGNSW's Action Reports are available via the Annual Conference page of the LGNSW website: [lgnsw.org.au](http://lgnsw.org.au)



## Frequently Asked Questions

- **How do I know if my motion conflicts with a Fundamental Principle?**

Identifying whether a motion conflicts with a Fundamental Principle can be difficult, particularly if you are unfamiliar with them. The knowledge expert within council is best placed to identify this (for example, if the motion relates to a planning matter, this question should be answered by the Planning Manager). Knowledge experts are encouraged to review the Fundamental Principles in LGNSW's Policy Platform. It can be helpful to review the relevant Position Statements as well to gain a further understanding of LGNSW's position on a particular matter to help identify whether your motion is conflicting.

- **What is the deadline for submitting motions?**

Members are encouraged to submit motions [online](#) by **12 midnight (AEST) on Monday 28 September** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 25 October 2020** (28 days prior to Conference).

LGNSW can receive up to 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

- **I'm unsure which motion category or sub-category I should select in the online portal**

We have aligned the motion categories with the general council department streams. However, there may not be a suitable sub-category for your motion. Should this be the case, please feel free to leave this blank.

- **Who should be the council contact for motions?**

We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between the knowledge expert, your council and LGNSW. Some councils have identified the General Manager and others have identified the Governance Officer – it is a decision for each council.

- **Will the COVID-19 pandemic affect the motions process?**

The LGNSW Annual Conference motions process is an important policy setting process for the local government sector. The LGNSW Annual Conference will be following government guidelines on safe events and social distancing. COVID-19 precautions may change in the future and so LGNSW is considering suitable contingency plans to ensure that motions are appropriately managed and that this important process continues.

## Attachment A – Excerpt of LGNSW 2019 Annual Conference Standing Orders

### **Manner of dealing with Conference Business**

11. *Conference Business will be dealt with in any order at the discretion of the Chairperson.*
12. *Nothing in these Standing Orders shall prevent the Chairperson from dealing with motions concurrently.*

### **In the case of motions**

13. *The Chairperson, upon coming to a motion set out in the Business Paper, must ask whether there is any dissent to the proposed resolution the subject of the item and, if no dissent be signified, may at any time, declare the motion carried.*
14. *Where dissent is signified, the Chairperson shall require the motion to be moved and seconded.*
15. *If the motion is moved and seconded, the Chairperson may, at any time during debate, make such inquiries as to the nature of the dissent so as to confine any debate to the issues genuinely in dispute or to explore amendments to the proposed resolution which satisfactorily accommodate the moving and dissenting Delegates and Delegates generally.*
16. *Movers of motions shall be permitted two (2) minutes to introduce their proposed resolution into debate and one and a half (1.5) minutes in reply. All other speakers shall each be permitted to speak once for one and a half (1.5) minutes. The Conference may, on application by a speaker, permit that speaker to have one, but only one, further period of one and a half (1.5) minutes in which to speak.*
17. *A Delegate seconding a motion shall not be permitted to speak until at least one Delegate has spoken in dissent.*
18. *The Chairperson may, during the course of debate direct a speaker to confine his or her speech so as to:*
  - a. *limit repetition of matters addressed by other speakers;*
  - b. *limit debate about matters or issues not genuinely disputed.*
19. *Except as otherwise provided herein, it shall not be in order to move that any resolution be immediately put until at least two Delegates, in addition to the mover and the seconder, shall have had an opportunity to speak on the resolution then before the Conference.*
20. *A Delegate can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the Chairperson must suspend the business before the Conference until a decision is made on the motion of dissent;*
  - a. *If a motion of dissent is passed, the Chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the Chairperson must restore the motion or business to the agenda and proceed with it in due course; and*
  - b. *Despite any clause to the contrary, only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.*
21. *A Delegate may not substitute from the floor of the Conference a new motion for one listed in the Business Paper unless the new motion is substantially the same, and dealing with the same subject matter, as the original motion, and the new motion is accompanied by written evidence that it has the support of the member concerned.*
22. *When an amendment is before the Conference, no further amendment shall be discussed until that amendment has been dealt with.*
23. *No more than one amendment upon any motion shall be considered unless notice of such further amendment is given before the amendment then under discussion has been dealt with.*

24. The mover of an amendment which has been adopted as the motion shall (as in the case of the mover of an original motion) have the right of reply to any further amendments submitted.

**New motions from the floor of Conference**

25. At least 24 hours' notice shall be given before dealing with any new motions introduced during the Conference (Rule 28(d)).
26. Where a Member seeks to introduce a new motion during the Conference, they shall submit the motion and evidence that the motion has the support of the member concerned, to the Association's Chief Executive (or the Chief Executive's nominee), in writing.
27. The Chief Executive (or the Chief Executive's nominee), upon receiving a new motion submitted during the Conference, shall immediately record the time that they receive the motion and make arrangements for copies of the motion to be provided to Delegates.

**Motions that reflect existing LGNSW policy**

28. Motions submitted for inclusion in the Business Paper to the Conference which reflect existing LGNSW policy (Category 2 motions) shall remain existing LGNSW policy unless superseded or replaced by a subsequent Conference resolution.

**In the case of all other Conference Business**

29. All other Conference Business will be dealt with at the discretion of the Chairperson.

**Manner of voting**

30. Only Members' nominated voting Delegates and members of the Board may debate and vote on motions.
31. Except as hereinafter provided voting on any matter shall be on the show of cards.
32. The Chairperson may direct that voting on any matter be taken by show of voting cards or by use of electronic voting.
33. After a show of voting cards or on conclusion of an electronic vote the Chairperson may either:
- a. declare the question resolved in the affirmative or negative; or
  - b. if voting cards have been used, call for a new vote using electronic voting.
34. A Division may be called following a vote on the show of cards by no less than 10 Delegates.
35. A Division will be taken by use of electronic voting.

**Suspending Standing Orders**

36. Standing Orders may be suspended by a majority of those present, provided the meeting is in quorum. A motion to this effect shall be open to debate.

**Outstanding business**

37. In the event that the Conference, having commenced in quorate, subsequently loses a quorum and is unable to consider any item(s) of business properly put before the Conference, they shall be referred to the Association's Board for consideration.

## Attachment B - Sample Motion Submission Form

During the motion submission period, this form is available on the online motion submission portal:  
<https://lgnsw-grants.fluidreview.com/>

### Council Name

### Contact Details of Relevant Council Officer

### Motion Category *(drop down list)*

- Industrial relations and employment
- Governance and accountability
- Economic
- Infrastructure and planning
- Social and community
- Environment
- Don't know

### Motion Title

### Motion Wording

### Motion Background

*Maximum 1 or 2 paragraphs*

Please note: LGNSW may make minor amendments to the title and background of the motion for clarity.



## Fundamental Principles conflict?

*Fundamental Principles<sup>6</sup> are the overarching principles that are important to our members and direct our response to key issues. To change a Fundamental Principle, a motion to conference is required.*

### Does this motion conflict with one or more of the Fundamental Principles?

- ☐ No. The motion does not conflict with the Fundamental Principles.
- ☐ Unsure
- ☐ Yes, this motion does or may conflict with the Fundamental Principles (select all that apply below)

#### Economic

- A. Local government must have control of its revenue raising and investment decisions and be fairly funded by the Commonwealth and State/NSW Governments to meet its infrastructure and service responsibilities.
- B. Local government promotes local and regional economic development and employment growth.

#### Infrastructure

- C. Local government is best placed to plan for, deliver and manage essential local infrastructure.

#### Planning

- D. Local government is best placed to lead and influence local and regional planning processes according to the needs and expectations of local communities.
- E. Our communities' quality of life is a priority of local government planning.

#### Environment

- F. Local government actions reflect Ecologically Sustainable Development (ESD). ESD requires the effective integration of economic, environmental and social considerations in decision making processes and is based on the following principles:
  - Intergenerational equity – today's actions maintain or enhance the environment for future generations
  - Precautionary principle – prevent environmental degradation and manage and mitigate risk
  - Conservation of biological diversity and ecological integrity
  - Improved valuation and pricing of environmental resources – recognising the value of the environment to the community.

#### Social and Community

- G. Local government is committed to the principles of:
  - Equity – fair distribution of resources
  - Rights – equality for all people
  - Access – to services essential to quality of life
  - Participation – of all people in their community
  - Recognition – of the unique place of Aboriginal people in NSW and the right of Aboriginal people to be involved in all decisions affecting Aboriginal communities
  - Health and Safety – for all in the community.

#### Governance

- H. Local government must be constitutionally recognised and respected as an equal sphere of government.
- I. Local government is democratically elected to shape, serve and support communities.
- J. Local government is committed to the principles of good governance.

#### Accountability

- K. Local government is responsible and accountable to the citizens and the communities it represents, through consultative processes, legislative accountabilities, efficient delivery of services and effective customer service.
- L. Local government is recognised as a responsible and place-based employer.

<sup>6</sup> For more information on LGNSW's Fundamental Principles please see **Section 9** of this guide.

## Attachment C – Template – Council Meeting Report

Item number	XX	Division	XX
Responsible officer	XX	Confidentiality	XX
Date	XX	Reference	XX
Subject	2020 Local Government NSW Annual Conference Motions, Voting Delegates and Attendance		

### **Purpose of report/summary**

To provide Council with the opportunity to nominate motions, voting delegates and attendance for the upcoming Local Government NSW (LGNSW) Annual Conference.

### **Overview**

The 2020 LGNSW Annual Conference will be held from 22-24 November 2020 at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale, NSW.

The LGNSW Annual Conference is the pre-eminent policy making event for the local government sector. Delegates will vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

For Council to participate fully in the Annual Conference, it is recommended the Council register attendees, nominate voting delegates and submit motions for debate within the timeframes specified in this paper.

### **Registration to attend the Conference**

Conference attendees are invited to register from 17 July 2020.

- Early bird registration rate is \$840 and applies if you register and pay by 25 September 2020
- Standard registration rate is \$940 for all registrations made between 26 September and 11 November 2020.

The following optional events are available to attendees at an additional cost:

- Conference Dinner - \$132 per delegate
- Councillor Training Sessions - \$44 per delegate
- ALGWA Breakfast - \$55 per delegate

The 2020/21 Council budget contains provision for all Councillors to attend the Conference should they wish to do so.

Accommodation has been secured at the XXXX hotel, with studio rooms accommodating up to two people incurring a cost of \$XXX per night for two nights.

Attached to this report is a copy of Conference Registration Brochure (Attachment X) and a copy of the draft program for the Conference (Attachment X).

### **Registration as a voting delegate**

Voting delegates must be registered to attend the Conference and be registered as a voting delegate.

Confirmation has been received from LGNSW that Council will have XX<sup>7</sup> voting entitlements at the Conference to vote on motions.

It is proposed that Council nominates the Mayor and XX number of Councillors to attend.

<sup>7</sup> Find your council's voting entitlements via the Annual Conference page of the LGNSW website: [lgnsw.org.au](https://lgnsw.org.au).

The deadline to provide LGNSW with the names of voting delegates is **12 noon (AEDT) on Tuesday 3 November 2020**. Additional nominations received after the closing date cannot be accepted. However, the names of voting delegates may be substituted at any time, in line with Rule 34 of the LGNSW Rules.

Voting delegates may not appoint a proxy to attend or vote at formal business sessions on their behalf.

#### **Conference Motions Submission Guide**

Council is invited to submit motions for possible debate at the Annual Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

Important information on the motions process, including submitting motions, motion criteria and a sample submission form are available in the *LGNSW 2020 Annual Conference Motions Submission Guide* at [Attachment XX](#).

#### **Deadlines**

Members are encouraged to submit motions online by **12 midnight (AEST) on Monday 28 September 2020** to allow assessment of the motions and distribution of the Business Paper before the Annual Conference. However, in line with the LGNSW rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight (AEDT) on Sunday 25 October 2020**.

#### **Draft motions for consideration for LGNSW Annual Conference**

Having regard to the above motion requirements set out by the LGNSW Board, the following draft motions are provided for consideration by Council:

##### *Proposed motion 1*

Motion category

Motion title

Motion Background note

Indicate if the motion conflicts with one or more of the Fundamental Principles

##### *Proposed motion 2*

Motion category

Motion title

Motion Background note

Indicate if the motion conflicts with one or more of the Fundamental Principles

{please repeat for the number of proposed motions required}

#### **Recommendations**

1. Approve attendance by all interested Councillors at the 2020 LGNSW Annual Conference
2. Confirm one of the voting delegates at the LGNSW Conference to be the Mayor
3. Determine the other ~~XX~~ Councillors to attend the Conference as Council's voting delegates
4. Adopt the proposed motions for submission to the 2020 LGNSW Business Paper
5. Determine any additional motions for submission at this meeting
6. That the Mayor be given delegated authority to submit any further proposed motions after consulting with Councillors prior to the deadline for submitting motions.

## **Collection Policy: Tamworth Regional Council Museums**

### **1. COLLECTION OBJECTIVES**

The Collection Policy guides the decision-making process for shaping the collections ('the Collection') of the Tamworth Regional Museums ('the Museums').

The purpose of the Collection is to create a body of physical and electronic resources that can be used to:

- enrich knowledge, understanding and experience of the history of the Tamworth region
- contribute to and foster critical historical and cultural debate
- create a sense of place
- interpret thematically the history and development of the district
- conserve heritage for the benefit of the community and future generations
- contribute to the development of an outstanding Social History collection for the Tamworth region
- provide an educational and research facility for the community.

The Collection Policy aims to strategically enhance the depth and importance of the Collection by approaching collecting in a manner that reflects the Tamworth region as a whole, single entity. With this objective, individual Museums collect objects that are relevant to each Museum's vision, mission and/or purpose.

### **2. NATURE OF THE COLLECTION**

The Tamworth Regional Museums Collection comprises significant objects and collections owned by Tamworth Regional Council and which reflect Tamworth's iconic cultural heritage via the following themes:

- Tamworth as the First City of Light
- Tamworth as a City Music
- Tamworth and the region's Mining and Mineral history
- Tamworth's cultural identity in Film, Photography and Sound
- The Social History of Tamworth and the region.

The social history of Tamworth and the region as above includes the agricultural, commercial, domestic, electrical, transport, and strong Aboriginal culture and identity in the Tamworth region.

Acquisitions may include the wider national and international social history as relevant to the themes identified above.

The Collection Policy is supported by a set of principles that guides collecting, loans and deaccessions.

The Collection Policy is a reference document that should be used in conjunction with Tamworth Regional Museums Collection Principles and Procedures and appropriate available professional expertise and resources.

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The Collection Policy shall be reviewed every five years for its relevance and accuracy in relation to the International and National Standards and to ensure each Museum's strategic collecting priorities reflect the changing nature of Tamworth.



### 3. RELATED DOCUMENTS

This policy directly relates to other documents, plans and policies:

- Tamworth Regional Museums Collection Principles and Procedures
- Tamworth Regional Museums Engagement Strategy (2019–2024)
- Tamworth PowerStation Museum Strategic Plan (2016–2020)
- Australian Country Music Hall of Fame Strategic Plan (2020–2025)
- Tamworth Region Cultural Plan (2018–2023)
- NSW Heritage Office (2000) – Local Government Guidelines, 2002
- NSW Heritage Office (2004) – Management of Heritage Assets by NSW Government Agencies; Heritage Act 1977 (NSW), section 170
- AICCM Code of Ethics (2000)
- ICOMOS Australia (2013) – Burra Charter
- ICOM Code of Ethics for Museums
- 1970 UNESCO Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property
- Roslyn Russell and Kylie Winkworth, *Significance 2.0: a guide to assessing the significance of collections* (Collections Council of Australia, Adelaide, 2009).

## **COLLECTION PRINCIPLES & GENERAL PROCEDURES**

### **1. PRINCIPLES**

#### **1.1 General Principles**

All collecting activity and collection management processes will be conducted in accordance with the ICOM Code of Ethics for Museums and within the framework of the NSW Heritage Office Movable Heritage Principles.

The Museums will undertake targeted and coordinated collecting in order to enhance the depth and value of the Collection as a reflection of the history of the Tamworth region.

The Museums recognise that there are alternatives to collecting which will be considered in cases where collection acquisition is not appropriate.

The Museums will actively pursue non-collecting initiatives. Acquisitions, loans and deaccessions will be considered in the context of the digital age, with contemporary technology utilised where appropriate.

Materials will only be acquired when the Museums can provide appropriate resources and storage to ensure their safety.

Materials may be acquired as donations, bequests, purchases or transfers.

The Museums do not accept conditional donations. No materials should be acquired that have conditions or restrictions on the way they might be used or displayed in the future.

#### **1.2 Acquisition Principles**

Objects are considered for acquisition where they fall into the following categories; three dimensional objects, documents and printed material, original maps, original photographs, sound recordings, film footage, born digital materials, artworks and images that depict or are associated with people, places and events significant or unique to the Tamworth Region's history (hereafter referred to as 'Objects').

The Museums collect Objects that are relevant to the Tamworth Region, with an emphasis on items provenanced to the Region and related to people closely associated with the area at key periods in history. The Museums collect Objects that are relevant to each Museum's vision, mission and/or purpose.

To be considered for acquisition by purchase or donation, an Object must be of a quality and condition that is relevant to this Collection Policy.

Acquisition is dependent on the availability of support documentation or other evidence of the provenance of the Object.

Objects without provenance will be accepted only in the rare circumstances where they assist in the interpretation of the region's history via one of the identified criteria.

#### **1.3 Acquisition Criteria**

Objects will be considered for acquisition if they meet either of the following prioritised criteria.

##### **1.3.1 Historic Criteria**

The Collection will reflect traditional, recent and evolving areas of the social history of the Tamworth region, its cultural diversity and personal histories. The Museums recognise the principles of Contemporary and Active Collecting and seek to represent all time periods of Tamworth's development within the Collection.

### **1.3.2 Thematic Criteria**

The Museums have an interest in particular themes, against which Objects may be considered for collection. The themes include:

1. First City of Light – exemplified in the Tamworth Powerstation Museum and throughout Tamworth's local government area (LGA) at various locations.
2. Music City – exemplified in the Walk a Country Mile exhibit, the Australian Country Music Hall of Fame, the National Guitar Museum and throughout Tamworth's LGA at various locations.
3. Fossickers Way – representing the rocks, gems, minerals, fossils and mining history of Tamworth and the regional display at the Nundle Information Outlet and the exhibit at the Tamworth Regional Astronomy and Science Centre.
4. Tamworth in Film, Photography and Sound – exemplified in the Tamworth Regional Film and Sound Archive.
5. The Social History Story of Tamworth and Region. The social history of Tamworth and the region includes the agricultural, commercial, domestic, electrical, transport, and strong Aboriginal culture and identity in the Tamworth region – exemplified in the Moonbi Museum, those museums listed above and throughout Tamworth's local government area (LGA) at various locations.

Acquisitions may include the wider national and international social history as relevant to the themes identified above.

Acquisitions may also include the equipment and/or technology required to exhibit and interpret artefacts within the collection as exemplified in Tamworth's cultural identity in Film, Photography and Sound or as the First City of Light and a Music City.

### **1.4 Deaccession Principles**

Deaccessioning is the process of de-registering an Object from the Collection for clearly stated reasons, and disposing of it in accordance with approved policies.

Caution and transparency are essential in the deaccessioning process.

Tamworth Regional Museums will undertake deaccessioning to ensure that only materials that are relevant and appropriate to the Museums' future directions will be held.

### **1.5 Deaccession Criteria**

The assessment criteria for deaccessioning are as follows:

- The Object has little or no relevance to the Collection Policy and Acquisition Criteria.
- The Object is of little or no significance.
- The Object is in poor condition or lacks provenance or documentation.
- A duplicate Object exists in the Collection or other relevant collection.
- The Museums are unable to safely store and manage the Object.
- A like Object of greater significance has been acquired, rendering the earlier acquired Object redundant.

### **1.6 Loans Principles**

Inward and outward loans of Objects may only be made or accepted for fixed periods and for specific purposes. Acquisitions to the collection are preferred and recommended if at all possible.

No Objects will be accepted on indefinite or long-term loan.

Loans will be accepted/permitted for a period of up to 24 months for the purposes of exhibition or research to/from appropriate institutions, or as determined by the relevant Tamworth Regional Council staff member. Loans will be accessed every 12 months or as required.

Loans will be accepted or made on a case-by-case basis, ensuring that all loans are returned by the date indicated on the loan documentation.

With the agreement of both parties, loans can be renegotiated prior to the return date.

The Museums reserve the right to request an Object's return if the need arises.

## **2. PROCEDURES**

### **2.1 Acquisitions/Deaccessions Advisory Committees**

To oversee the operation of the acquisition and deaccession procedures, Advisory Committees will be formed to advise on collection matters and will specialise in thematic areas as outlined in Section 1.2: Acquisition Principles.

Each Committee will comprise the following people:

- Tamworth Regional Council Representative (minimum 1).
- Community Representative (minimum 2) – can be a volunteer.
- Suitably qualified people to represent the thematic area in question – can be a volunteer who is actively involved in collection care within the relevant theme or an independent party co-opted for their knowledge or skills set (minimum 2).

Meetings will be formally recorded, with minutes kept and outcomes recorded. Advisory Committees will meet at a minimum on a six-monthly basis or more often if required.

Once a recommendation has been made by the Committee to acquire an Object, an acquisition proposal will then be sent to the appointed Director of the Council Business Unit for approval.

### **2.2 Acquisition Procedure**

1. The potential Donor will be required to record the history, associations, context and significance of the Object by completing a Proposal for Donation form.
2. An interim Object Receipt will be issued if an Object is received for appraisal and consideration.
3. Tamworth Regional Council Staff will appraise the Object against the Acquisition Criteria for its suitability for or relevance to the Collection.
4. The Museums Advisory Committee will make a recommendation for the acceptance or refusal on the Proposal for Donation form, based on advice of the Council Staff.
5. Recommendations for Acquisition will be forwarded to the relevant Department Director at Tamworth Regional Council for endorsement.



6. On approval of the proposed donation, the donor is required to sign a Gift Acknowledgement form that assigns legal ownership of the Object to Tamworth Regional Council.
7. Upon handover of the Object to the relevant Museum, the item is subject to a Condition Report and is assessed for conservation.
8. The Object is recorded in the Collection Management System and allocated an accession number.
9. The Object will be numbered, photographed and catalogued, and contextual information collated and added to the Collection Management System.

#### **Cataloguing collection items**

Tamworth Regional Museums' staff and volunteers will catalogue core collection items as a priority. A detailed Gift Acknowledgement Form with relevant object information must be completed to transfer ownership and form the foundation of catalogue records. This information is then uploaded to the collection management database. Cataloguing should be completed as soon as possible after an item is accessioned into the collection.

#### **2.3 Deaccession Procedure**

1. An accessioned Object must meet one or more of the Deaccession Criteria (see Section 1.5 above) to be selected for deaccessioning.
2. A report outlining the reasons for deaccessioning will be prepared by Tamworth Regional Council Staff and presented to the relevant Museums Advisory Committee.
3. The Museums Advisory Committee will formally endorse/not endorse the recommendation.
4. There will be a 'cooling-off period' of 90 days before disposal.
5. Following the expiration of the cooling-off period, the recommendations for deaccession will be forwarded to the relevant Department Director at Tamworth Regional Council for endorsement.
6. If deaccessioned Objects are sold, the proceeds go into each museums budget funds.
7. The accession number of deaccessioned Objects will not be reused.

The following methods of disposal are in order of descending desirability:

1. Return to the donor or donor's closest family.
2. Transfer to another museum or appropriate institution.
3. Change of status to Education Resource/Prop.
4. Sell/auction.
5. Destroy or recycle.

#### **3. POLICY ATTACHMENT: EXISTING COUNCIL-OWNED COLLECTIONS**

The existing Tamworth Regional Council-owned museum collections include the Objects and Materials listed below:

- The Tamworth Powerstation Museum Collection
- The Walk a Mile Collection at the Australian Country Music Hall of Fame
- The National Guitar Museum Collection
- The Gil Bennet Rocks, Gems and Mineral Collection

- The Chris Bowman Mineral and Fossil Collection
- The Tamworth Regional Film and Sound Archive
- The Moonbi Museum Collection

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TRIM 2019-295574

TAMWORTH REGIONAL COUNCIL GENERAL POLICY REGISTER – COMMUNITY SERVICES

### 6.3. TAMWORTH POWERSTATION MUSEUM – COLLECTION MANAGEMENT POLICY

**OBJECTIVE:** The objectives of the Tamworth Powerstation Museum (PSM) reflect its vision, mission and values.

- **Vision:** For the museum to be widely known as Australia's leading museum of early electrical development.
- **Mission:** To conserve Tamworth's electrical heritage and present quality displays that chronicle the discovery, development and use of electricity.
- **Values:** Safety, Integrity, Respect, Teamwork, Passion, Commitment.
- The museum's objectives are to collect, preserve, and exhibit items and archives that will enable the PSM to illustrate and record the development of the electricity supply industry in Australia;
- to provide for the preservation and conservation of such material, and to make it available for viewing and research;
- to interpret its collection by means of exhibits and publications and to endeavour to ensure that the knowledge associated with the operation of boilers and steam engines is maintained; and
- to abide by the ethical guidelines as determined by national organisations (e.g. Museums Australia (Inc) and international organisations (e.g. ICOM) and to cooperate with other societies in the preservation of the country's heritage.

**POLICY:**

PSM will document its collection to a standard that ensures it can consistently record the nature and location of the collection.

This policy directly relates to other documents, plans and policies:

- PSM Strategic Plan (2016-2020);
- NSW Heritage Office (2000) - Movable Heritage Principles;
- NSW Heritage Office (2004) - Management of Heritage Assets by NSW Government Agencies;
- Heritage Act 1977 (NSW) – section 170;
- Museums Australia Code of Ethics (1999);
- AICCM Code of Ethics (2000);
- ICOMOS Australia. (2004) Burra Charter;
- ICOM Code of Ethics for Museums; and
- 1970 UNESCO Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property.

The Tamworth Powerstation Museum Strategic Plan outlines the framework and goals of the Tamworth Powerstation Museum and articulates the Museum's operations, management and services, as well as its audiences, clients and customers.\*

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\* **HISTORY** – Adopted Ordinary Council 27 September 2016 Min No: 272/16  
Reviewed by DC&G October 2012 – Updated – Ordinary Council Meeting 15/01/2013 – Min No: 9/13  
Adopted as TRC Policy at Ordinary Meeting 9 February 2010 Minute No 022/10



SF2300

**TAMWORTH REGIONAL  
CRIME PREVENTION WORKING GROUP**

**MINUTES**

**Friday 7 February 2020**

**12 noon - Function Room, 4th Floor Ray Walsh House  
437 Peel Street Tamworth**

<b>Attendees:</b>		
<b>Tamworth Regional Council</b>	Cr Russell Webb (Chair)	✓
	Cr Phil Betts	✓
	Cr Mark Rodda	✓
	Cr Juanita Wilson	✓
	Sam Lobsey	Apology
	Ross Briggs	✓
	Gino Tiberi	Apology
<b>State Member for Tamworth</b>	Kevin Anderson MP	Apology
	Simon Chamberlain (Delegate)	✓
<b>Tamworth Aboriginal Community Consultative Committee (Chair)</b>	Joe Craigie	✓
<b>Tamworth Aboriginal Community Consultative Committee</b>	Harry Cutmore	✓
<b>Aboriginal Community Justice</b>	Anna Smith	Absent
	Angus Renshaw	Absent
<b>Community Corrections</b>	Timothy Taylor	Absent
	Susan Hatton	Apology
<b>Community Representatives</b>	Bill Campbell	✓
	Bill Forrest	✓
	Malcolm MacPherson	✓
<b>Juvenile Justice</b>	Donna Young (Relieving Assistance Area Mgr)	Absent
<b>NSW Police - Oxley Local Area</b>	James Parsons (Acting Officer in Charge – Tamworth Police Station)	✓
	Jennifer Ridley (Crime Prevention Officer)	✓
	Terri Moore (Licensing Sergeant)	Apology
	Kerrie Seaton - DV Coordinator	Apology
<b>Tamworth &amp; District Liquor Accord</b>	Ian Dundon	Absent
<b>Homes North</b>	Richard Innis (Operations Manager)	✓
<b>Tamworth Business Chamber</b>	Sam Rains (Executive Officer)	✓
<b>Tamworth Radio Taxi Co-operative</b>	Tristan Rainey	Absent

<b>Guests</b>		
<b>Department of Education</b>	Ruythe Dufty (Director, Educational Leadership)	Apology
	Julie Kirk (Network Specialist Facilitator)	✓
	Jane Boulton (Learning and Wellbeing Advisor)	✓
	Shayna Woods	✓
<b>Human Services</b>	Graham Cameron	Apology
	Nadine Skewes	Apology
<b>Tamworth Local Court</b>	Magistrate Julie Soars	✓
<i>Minute Secretary: Janine Hobson</i>		

## 1. WELCOME AND APOLOGIES

**Welcome:** Cr Webb welcomed Julie Soars, Magistrate Tamworth Local Court; Sam Rains, Executive Officer of Tamworth Business Chamber; and Richard Innis, Operations Manager at Homes North to their first Crime Prevention Working Group Meeting.

Magistrate Soars advised she was happy to attend this meeting as an Observer, and that she was enjoying living and working in the Tamworth area.

Cr Webb asked Magistrate Soars to advise the group of any future programs that the group could support. Magistrate Soars advised the Gosford "Empowered Indigenous Community" is what we should be aiming for and that this is working really well in Gosford.

Richard Innis advised he was happy that Homes North was now a member of the working group. Richard advised there would be a homeless count called "Sleeping Rough" undertaken at 4am in the last week of February in Tamworth to give an indication of numbers sleeping on the streets.

Cr Webb welcomed Harry Cutmore and Joe Craigie to the meeting at 12:20pm.

**Apologies received from:** Ruythe Dufty, Sam Lobsey, Kevin Anderson, Gino Tiberi, Susan Hatton, Terri Moore, Kerrie Seaton, Graham Cameron and Nadine Skewes.

**Absent:** Anna Smith, Angus Renshaw, Timothy Taylor, Donna Young, Ian Dundon and Tristan Rainey.

### RESOLUTION

*That the apologies received for this meeting be noted and accepted.*

**Moved:** Cr Phil Betts

**Seconded:** Malcolm MacPherson

## 2. DISCLOSURE OF INTEREST

Nil

## 3. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

A copy of the draft Minutes was circulated to members from the Crime Prevention Working Group Meeting held on 13 September 2019.



DRAFT MINUTES -  
Crime Prevention Wo

### RESOLUTION

*That the Tamworth Regional Council Crime Prevention Working Group accepts the Minutes of the CPWG meeting held 13 September 2019, as a true and accurate record of the meeting.*



*Moved: Cr Phil Betts*

*Seconded: Bill Campbell*

**4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS**



ACTION LIST - Crime  
Prevention Working G

Action Number 01032019-1 & 05072019-1: Cr Webb advised meetings have been had and still ongoing with Sarah Mitchell MLC to come back to him in the new year. Discussion will then be had with Kevin Anderson MP.

Mal MacPherson advised he has spoken briefly to Ruythe Dufty and will discuss further in the new year. **Ongoing**

Action Number 01122017-3: Ross Briggs advised he believes changes are being made at the Youthie. Richard Innis advised that as an organisation they are looking to lease a particular area, still under discussion.

Cr Webb hopeful that this will have progressed at the next meeting.

Joe Craigie enquired as to whether this was a financial or a program issue. Cr Webb said it was definitely a financial implication and funding would need to be obtained. **Ongoing**

Action Number 05072019-3: Ross Briggs advised that Gino Tiberi has this well in hand. The matter is still progressing. **Ongoing**

Action Number 05072019-5: Cr Wilson to provide further information on Planet Youth for distribution to the whole Group. **Ongoing**

Action Number 05072019-6: Jeff Budd was not available to attend the meeting, however, Cr Webb advised still investigating the Justice Reinvestment Project and will follow up at the next meeting. **Ongoing**

**5. CORRESPONDENCE**

**5.1 IN:**

5.1.1 Email from Ruythe Dufty requesting records from CPWG meeting held 5 July 2019 – 24/9/2019.

5.1.2 Email from Richard Innis, Operations Manager of Homes North advising he will be attending the next CPWG meeting on 6 December 2019 – 20/11/2019.

5.1.3 Email from Ruythe Dufty advising apology and thanking Mayor, Col Murray for supporting application for funding to set up new program in 2020, and also other news:

All schools will have a target towards increasing the number of students attending 90% or more of the time (Department of Education target). Whilst this is not mandatory until 2021 with the new planning cycles, many Peel Network schools are implementing a target for 2020 – 2/12/2019.

5.1.4 Email from Malcolm MacPherson advising her Honour Julie Soars will be attending meeting of 7 February 2019 – 31/1/2020.

5.1.5 Email from Sam Reins advising Jill Stewart has left the Tamworth Business Chamber and that he is now in the role of Executive Officer and will attend the Crime Prevention Working Group meetings – 31/1/2020.

**5.2 OUT:**

5.2.1 Email to Ruythe Dufty enclosing records from CPWG meeting held 5 July 2019 as requested – 25/9/2019

5.2.2 Email to Tamworth Radio Cabs advising their continued involvement in CPWG meetings is important – 28/11/2019

5.2.3 Email to Malcolm MacPherson for delivery of enclosed letter of invitation to Magistrate Julie Soars to attend next CPWG meeting on 6 December 2019 – 29/11/2019

5.2.4 Email formal invitation to Richard Innis and Joe Craigie to attend CPWG meetings – 29/11/2019

5.2.5 Email to CPWG advising cancellation of meeting of 6 December 2019 – 2/12/2019

5.2.6 Email to CPWG advising 2020 quarterly meeting dates – 7/1/2020

5.2.7 Email to Malcolm MacPherson for delivery of enclosed letter of invitation to Magistrate Julie Soars to attend next CPWG meeting on 7 February 2020 – 20/1/2020

#### **RESOLUTION**

*That the Tamworth Regional Council Crime Prevention Working Group receives and notes the Correspondence Items 'In' and 'Out'.*

**Moved:** *Mal MacPherson*

**Seconded:** *Cr Mark Rodda*

**CARRIED**

#### **6. DELEGATES REPORTS (STANDING ITEM):**

##### **6.1 TAMWORTH & DISTRICT LIQUOR ACCORD – IAN DUNDON**

No report – delegate did not attend the meeting.

##### **6.2 TAXI INDUSTRY – TRISTAN RAINEY**

No report – delegate did not attend the meeting.

##### **6.3 POLICE CRIME STATISTICS – JEN RIDLEY**

Jen Ridley advised Licensing Sergeant, Terri Moore is away and that the Imperial Hotel matter is ongoing.

Jen reported that the Country Music Festival went considerably well, obviously numbers were down.

Only statistics that were up were assault and steal from vehicles. Break and enters occurred in Tamworth last night.

Visiting police thought our CCTV was wonderful. All located in the right spots, and with more grant funding could have some placed near Farrer/Calala, and the roundabout at Nemingha.

Cr Webb advised Magistrate Soars that with funding from State and Federal Government, we had done very well with CCTV and has been very successful working with the police. Also encourage businesses and home owners to put in cameras.

Cr Betts enquired as to whether the mobile camera was successful during the festival.

Jen Ridley advised that it was and also utilising it today regarding offences. Cr Betts suggested additional one should be next funding. Ross Briggs advised there are limitations on trailer security.

Jen Ridley suggested that mobile cameras mounted to power poles or building would be great too. Simon Chamberlain asked if he could get a list of areas needing cameras.

Jen Ridley advised we always officer assistance with locations of CCTV to businesses and this is going well. More people outside CBD with opportunity. More educating required to public to lock garages/houses/cars etc.

Bill Campbell enquired about a Police Dog in Tamworth. Jen Ridley advised that there had been no police dog in Tamworth for about 12 months but that they were trying to secure one. There had been one here for the Tamworth Festival.

Richard Innis advised that Homes North had cameras in some of their buildings. Richard requested that Homes North be involved in any future funding applications.

##### **6.4 JUVENILE JUSTICE – DONNA YOUNG**

No report – delegate did not attend the meeting.

##### **6.5 ABORIGINAL COMMUNITY JUSTICE – ANNA SMITH**

No report – delegate did not attend the meeting.

Joe Craigie advised how advisory works with Council – better operations with Aboriginal representatives from agencies. Some meetings proposed, push ourselves, our endeavours.

Harry Cutmore advised NSW Police and Justice System have regular meetings but not all towns have a meeting like this to participate in. Courthouse has policy around some guidelines. Aboriginal programs covering isolated communities as well – fighting fires etc.

Consultation is always done by Police and Courthouse. Some are reluctant to participate. Youth Liaison Officer attempts to engage forums like this, looking for support. Need an empowered aboriginal community.

Simon Chamberlain left the meeting at 1:10pm.

**6.6 COMMUNITY CORRECTIONS – SHARON ALDRIDGE**

No report – delegate did not attend the meeting.

**RESOLUTION**

*That the Tamworth Regional Council Crime Prevention Working Group receives and notes the Delegates' reports.*

**Moved:** Bill Campbell

**Seconded:** Cr Mark Rodda

**CARRIED**

**7. TAMWORTH REGIONAL CRIME PREVENTION PLAN 2017-2022 (STANDING ITEM)**

**7.1 DOMESTIC AND FAMILY VIOLENCE: UPDATE BY REGIONAL DV COORDINATOR**

Jen Ridley advised that the DV Coordinator, Kerrie Seaton, is based in Dubbo (Orana region) and unlikely to attend regular meetings. However, Jen Ridley to investigate as to whether Kerrie would like to supply a report to the CPWG meeting.

Magistrate Julie Soars and Cr Rodda left the meeting at 1:15pm

**7.2 GRAFFITI: UPDATE BY CRIME PREVENTION & DEVELOPMENT COMPLIANCE RANGER (GINO TIBERI)**

Graffiti Statistics Update – Reporting Period – 1 September 2019 to 31 January 2020

- There were eight separate incidents registered during the reporting period, six of which occurred on Council owned assets while the remaining two occurred on privately owned property. The total cost of graffiti removal was \$2,146. The results were again similar to the same period last year which saw 15 incidents recorded on the register, costing \$4249 to remove. These figures have remained stable over the past three years.
- The annual Graffiti Removal Day was held on 27 October 2019. The BMX Club and grounds on Marius Street were identified as a suitable location and subsequently cleaned. Rotary provided 24 volunteers who removed graffiti from various structures within the complex. Local artist Shane Salvador painted a BMX related mural on the amenities block. The works were well received and appreciated by the Club. Further graffiti diversion programs are being considered for the site.

Richard Innis advised that Homes North are wanting to be involved with any funding programs for CCTV in the future.

**RESOLUTION**

*That the Crime Prevention Working Group receives and notes the updates provided on the Tamworth Regional Crime Prevention Plan 2017 – 2022.*

**Moved:** Malcolm MacPherson

**Seconded:** Bill Forrest

**CARRIED**

**8. TAMWORTH REGIONAL LICENSED PREMISES REFERENCE GROUP (STANDING ITEM)**

*The Tamworth Regional Licensed Premises Reference Group is to meet regularly before each CPWG meeting (held every second month) or as required, to consider liquor licence issues that must be responded to within 30 days of notification.*

No meetings have occurred since the last CPWG meeting, as there are no current liquor licence issues to address.

Sam Rains to discuss liquor licences with Jen Ridley.

**9. SUITABLE LOCATION FOR LEGAL GRAFFITI PRECINCT**

Refer to Action List – Action Number 05072019-3.

**10. TRUANCY ISSUES AND INCENTIVES FOR CHILDREN TO ATTEND SCHOOL**

Refer to Action List – Action Numbers 01032019-1 and 05072019-1.

**11. MARANGUKA JUSTICE REINVESTMENT PROJECT**

Refer to Action List – Action Number 05072019-6.

**12. GENERAL BUSINESS**

**12.1 CALLS TO TAMWORTH POLICE STATION**

Bill Forrest spoke of an incident where he had rang Tamworth Police and was given four options a couple of weeks ago. He chose option three which was Crime Stoppers. The operator said that the only Coledale she knew was in Wollongong. Bill was concerned and suggested operators be based at the Tamworth Police station who knew the area.

James Parsons advised that the phone systems are being upgraded/implemented at more and more stations. Urgent calls should be made to Triple Zero (000).

Jen Ridley advised that the operator would not have been able to locate Coledale as the suburb is called West Tamworth.

**13. DATE OF NEXT MEETING**

Cr Webb thanked everyone for their attendance and advised the next Crime Prevention Working Group meeting was scheduled for Friday, 1 May 2020, commencing at 12 Noon in the Function Room on Level 4, Ray Walsh House. *(This meeting was cancelled due to COVID19).*

**14. MEETING CLOSED AT 1.30PM**