

COMMUNITY CONSULTATION GUIDELINE

The first 30 minutes of Open Council Meetings is available for members of the Public to address the Council Meeting or submit questions either verbally or in writing, on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of three minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council or Committee Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone 6767 5702, in person or online prior to 4:30pm the day of the Meeting to address the Council Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit three speakers in support and three speakers in opposition to a recommendation contained in the Business Paper. If there are more than three speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- *personnel matters concerning particular individuals (other than Councillors);*
- *personal hardship of any resident or ratepayer;*
- *information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;*
- *Commercial information of a confidential nature that would, if disclosed:*
 - *prejudice the commercial position of the person who supplied it, or*
 - *confer a commercial advantage on a competitor of the Council; or*
 - *reveal a trade secret;*
- *information that would, if disclosed prejudice the maintenance of law;*
- *matters affecting the security of the Council, Councillors, Council staff or Council property;*
- *advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;*
- *information concerning the nature and location of a place or an item of Aboriginal significance on community land;*
- *alleged contraventions of any Code of Conduct requirements applicable under Section 440; or*
- *on balance, be contrary to the public interest.*

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of the order and may be expelled.

Disclosure of Political Donations or Gifts

If you have made a relevant planning application to Council which is listed for determination on the Council Business Paper you must disclose any political donation or gift made to any councillor or employee of the Council within the period commencing two years before the application is made and ending when the

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application is determined (Section 147(4) Environmental Planning and Assessment Act 1979).

If you have made a relevant public submission to Council in relation to a relevant planning application which is listed for determination on the Council Business Paper you must disclose any political donation or gifts made to any councillor or employee of the Council by you as the person making the submission or any associate within the period commencing two years before the submission is made and ending when the application is determined (Section 147(5) Environmental Planning and Assessment Act 1979).