



**TAMWORTH REGIONAL COUNCIL  
EXPRESSION OF INTEREST  
For the  
Proposed Licence  
of  
Aircraft Undercover Parking  
International Flight Training Tamworth (IFTT)  
at  
Tamworth Regional Airport**

**For further information – Contact**

**Commercial Director, Airport and Aviation Development  
Tamworth Regional Council  
P O Box 555  
TAMWORTH NSW 2340**

**Phone: (02) 67675490**

**Email: [trc@tamworth.nsw.gov.au](mailto:trc@tamworth.nsw.gov.au)**

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## 1 **REQUEST FOR EXPRESSION OF INTEREST**

Tamworth Regional Airport is a large regional airport servicing the New England/North West region of NSW. The airport is serviced by two airlines. QantasLink provides flights between Tamworth and Sydney and Link Airways provides flights between Tamworth and Brisbane. Current flight schedules are impacted by the COVID-19 pandemic. In a normal year passenger throughput numbers are currently approximately 200,000.

Tamworth Regional Airport is also home to a major flight training facility which has previously been used by the Australian Defence Force and BAE Systems Australia. Known as International Flight Training Tamworth, the facility has two sections, an operational and technical centre with airside access and an accommodation village with dining and recreation facilities for up to 233 people. The facilities are currently being used by CAE Australia Flight Training to train international airline pilots.

The airport is also a preeminent maintenance hub for the QantasLink operations and the general aviation sector. The airport is also home to the Aviskills Training facility which provides training for aircraft maintenance engineers.

Council invites Interested Parties to lodge an Expression of Interest for: -

### ***“Proposed Licence of Aircraft Undercover Parking at Tamworth Regional Airport”***

The undercover area being offered is the hail net/shade cloth parking bays on the apron at the International Flight Training Tamworth facility as indicated in the attached map/diagram. Bays can accommodate General Aviation (GA) aircraft with a wingspan no greater than 12 metres. Allotments are being offered as individual parking bays. The bays are being offered for four (4) weekly intervals with Council to provide four weeks' notice of termination of the agreement. Aircraft owners with licence agreements will park their aircraft at their own risk and will indemnify Council in relation to any damage, theft, or misadventure.

**The cost per allotment, per week is \$70:00 exclusive of GST.**

Any Expression of Interest should include aircraft description, ownership, registration, and insurance details.

There are currently 34 spaces available for use.

The request for Expressions of Interest has been issued in the context of Council ensuring the proposed licence of the available parking sites is consistent with Council's policy to undertake a fair and equitable process. The opportunity is conditional and is offered on a short-term basis only as the site may not be available in the longer term. Council reserves the right to refuse any or all of the Expressions of Interest in its sole discretion.

Any Expressions of Interest should address the following issues in detail:

1. Identify the aircraft with a full description and registration of the aircraft.
2. Identify the legal owner as per the aircraft registration details.
3. Full contact details and address of the aircraft owner, including an after hours contact number.
4. Aircraft insurance details. Should an Expression of Interest be successful, the party will be required to provide a Certificate of Currency noting Council's interest.

Interested parties seeking additional information can do so by contacting:

Commercial Director, Airport and Aviation Development

Email: [trc@tamworth.nsw.gov.au](mailto:trc@tamworth.nsw.gov.au)

## **2 CONDITIONS OF SUBMITTING AN EXPRESSION OF INTEREST**

### **2.1 Interpretation**

In these “Conditions of Submitting an Expression of Interest” and elsewhere, except where the context requires otherwise:

“**Council**” means Tamworth Regional Council and includes its authorised delegates;

“**Day**” means business day, that is not Saturday or Sunday or a public holiday for the Council’s employees;

“**Expression of Interest**” means lodgement of details with respect to the proposed licence containing all requested information and documentation, with a view towards subsequently entering into negotiations with Council (refer to clause 4 of these Conditions);

“**Interested Party**” means the person or entity lodging an Expression of Interest;

“**Person**” includes an individual, a corporation or a body politic;

“**Expression of Interest document**” includes all of the following:

- (i) the Request for Expressions of Interest document in its entirety including:
  - a) Information for Interested Parties; and
  - b) Conditions of Submitting an Expression of Interest;
- (ii) Expression of Interest Form submitted by Interested Party;
- (iii) the Information supplied by Interested Parties; and
- (iv) any further written information supplied as an addendum to this Request for Expression of Interest Document.

In these conditions, unless the contrary intention appears, words importing a gender include any other gender and words in the singular include the plural and vice versa.

## **3 INTERESTED PARTY STATUS**

It is Council’s practice to negotiate and contract only with persons having appropriate financial resources, insurances and legal status.

If the Interested Party is a Trust or a Trustee of a Trust, then a full copy of the trust deed may be requested by Council for inspection.

It is also Council’s practice to deal with entities that have an Australian Business Number (ABN) and are registered for GST

## **4 INTERESTED PARTY TO INFORM ITSELF**

The Interested Party shall bear all costs or expenses incurred by it in preparing and lodging an Expression of Interest. Council recommends that you obtain independent financial and legal advice regarding the Expression of Interest document. In addition, no costs, expenses, losses, damages, allowances or payments will be paid to the Interested Party as a result of you neglecting to have examined or obtaining appropriate professional advice and/or carrying out your own due diligence. The Interested Party should make itself familiar with:

- a) all parts of this Expression of Interest document;
- b) all information made available and/or all information obtainable in relation to the land by the making of reasonable enquiries;
- c) the site and its surroundings including the location of all existing public utility services and the availability of services (where relevant to the project);
- d) satisfied itself as to the correctness and sufficiency of its Expression of Interest

## **5 EXPRESSION OF INTEREST**

The lodgement of an Expression of Interest by an Interested Party in accordance with these “Conditions of Submitting an Expression of Interest” will constitute an offer to enter into **negotiations** with Council with a view towards exploring and developing a proposal that may subsequently be proposed to Council for formal approval for the licence of Aircraft Undercover Parking at Tamworth Regional Airport.

The Expression of Interest lodged by an Interested Party will remain open for Council to consider and commence negotiations with an Interested Party until 180 days from the Opening Date.

## **6 GENERAL CONDITIONS OF LICENCE**

The general conditions of any Agreement will be developed by negotiation between the parties.

## **7 ACKNOWLEDGEMENT BY INTERESTED PARTY**

The Interested Party acknowledges and agrees that:

- a) it does not rely upon any verbal agreement or other conduct whatsoever by or on behalf of Council amending these “Conditions of Submitting an Expression of Interest”;
- b) Council will not be liable for any cost whatsoever incurred in preparing and submitting the Expression of Interest;
- c) None of those “Conditions of Submitting an Expression of Interest” will be waived, discharged, varied, amended, modified or released except by written notification by Council;
- d) It shall be responsible for any interpretation, deduction and conclusion made from the information made available and accepts full responsibility for any such interpretation, deduction and conclusions;
- e) It does not rely in making its Expression of Interest upon any warranty or representation made by or on behalf of Council except as are expressly provided in the Expression of Interest Documents and has relied entirely upon its own enquiries, professional advice and inspections in respect of subject matter of this Request for Expressions of Interest.

## **8 CONFIDENTIALITY**

Any information disclosed or obtained from either Council or the Interested Party about this Expression of Interest must be kept strictly confidential except in the situations where disclosure is:

- a) necessary in the process of assessing Expressions of Interest, or where Council discloses all or part to any of its advisers and consultants or where Council publishes in its business papers, details of the Expression of Interest as may be required and permitted by law;
- b) under compulsion of law or it is already public knowledge; or
- c) with the written consent of Council.

## **9 COLLUSIVE EXPRESSIONS OF INTEREST**

Any participation in or condoning of a collusive activity by an Interested Party shall lead to the immediate disqualification of the Interested Party or of all Interested Parties involved. Any Interested Party involved may be barred from lodging an Expression of Interest or tender for any further contracts with Council. A collusive activity includes but is not limited to:

- a) any agreement as to who should be the successful Interested Party;
- b) any agreement for the payment of money or a reward or benefit for unsuccessful Interested Parties by the successful Interested Party;

- c) any agreement or collaboration of Interested Parties to fix prices, rates of payment or conditions of contract;
- d) the submission of a “cover Expression of Interest”, being an Expression of Interest submitted as genuine but which has been deliberately prepared in order not to win the right to negotiate.

## **10 LEVIES AND TAXES**

The Interested Party shall:

- a) provide its ABN and documented evidence of its registration for GST.

## **11 SUBMISSION PROCEDURE**

### **Requirements**

An Expression of Interest must be in writing. It must contain the documents, information and details required including the Expression of Interest Form, filled out and properly signed. It must be lodged in the Expression of Interest Box using one of the methods described in this clause, on or prior to the Closing Date.

## **12 EXPRESSION OF INTEREST LODGEMENT**

Expression of Interest documents shall be emailed as per the below address or enclosed in a plain sealed envelope and marked legibly as follows:

**“Tamworth Regional Airport**

**Proposed Licence of Aircraft Undercover Parking at Tamworth Regional Airport”.**

**The preferred option for lodging a submission is via Council’s email.**

**In Person:**       The General Manager  
                          Tamworth Regional Council  
                          Ray Walsh House  
                          437 Peel Street  
                          **TAMWORTH NSW 2340**

**Preferred Option: By Email:**       [trc@tamworth.nsw.gov.au](mailto:trc@tamworth.nsw.gov.au)

## **13 ASSESSMENT AND ACCEPTANCE**

Expressions of Interest will be assessed on their merits.

- a) Once submitted, an Expression of Interest may be varied to provide further information by way of explanation or clarification or to correct a mistake or anomaly.
- b) Council reserves the right to contact an Interested Party to seek clarification and further information regarding any aspect of an Expression of Interest prior to making a decision.
- c) Council will advise the successful Interested Party and/or Interested Parties in writing by posting a notice seeking to enter into further discussions and negotiations with a view towards developing a proposal which may subsequently be submitted to Council for a decision.
- d) Council reserves the right to enter into discussions with more than one Interested Party and to discontinue negotiations with an Interested Party at any time.
- e) Council may not enter into licence as a result of this Expression of Interest process.

## **14 ACCEPTANCE/REJECTION OF EXPRESSION OF INTEREST**

Council has the right at its sole discretion to explore and to reject any Expression of Interest or may discontinue negotiations with an Interested Party after it has been requested to enter into negotiations.

## **15 LODGEMENT**

An Interested Party may lodge more than one proposal or concept in response to this request for lodgement of an Expression of Interest.

## **16 FURTHER INFORMATION AND INSPECTIONS**

### **1. Communication Relating to this Expression of Interest Invitation**

The principal Council contact relating to this **Expression of Interest** process is:

Commercial Director,  
Airport and Aviation Development  
PO Box 555  
**TAMWORTH NSW 2340**

Telephone: (02) 6767 5490

Email: [trc@tamworth.nsw.gov.au](mailto:trc@tamworth.nsw.gov.au)

### **2. SITE INSPECTIONS**

Site inspections can be arranged by contacting Matt Thorncroft, Airport Assets and Technical Officer on **(02) 6767 5547**

## 17 IMAGES OF THE AVAILABLE PARKING BAYS







