

HERITAGE ASSISTANCE FUND FOR TAMWORTH REGIONAL COUNCIL GUIDELINES

BACKGROUND

A Regional Heritage Assistance Fund has been established by Tamworth Regional Council with the aid of a grant from the NSW Heritage Office. **THERE IS A TOTAL OF \$45,000 IN THE FUND MADE UP OF A NSW GOVERNMENT GRANT OF \$6,500 AND \$38,500 FROM THE COUNCIL.**

AIM OF THE FUND

The aim of the project is to encourage as much positive work on heritage items in the region as possible. This program will provide kickstart funding to encourage the joint funding of a number of projects. In the process, it is hoped that it will engender greater interest and concern for conservation for all heritage items within the region.

INVITATION TO APPLY

Owners of heritage buildings in the region, particularly those located in former shire areas of Parry, Manilla, Barraba and Nundle are invited to apply. It is essential that you prepare the best application possible because of the limited funds and these guidelines have been prepared to assist you.

ELIGIBLE PROJECTS

Projects which involve the repair, maintenance or reinstatement of missing items on heritage buildings are eligible. These might include fences, verandahs, roof cladding and/or decorative detail. Projects might also include structural work through to final painting of projects.

PROJECTS NOT FUNDED

Funding will generally **not** be provided for the following projects: where assistance is reasonably available from another source; where substantial assistance has been previously provided by the NSW Government or where the applicant has yet to complete other assisted projects; purchase of a building, site or movable item; a new addition to a heritage building (including new internal fittings such as new kitchens and bathrooms); the relocation of a heritage building or work on a relocated building; work on a government owned building still used for a government purpose.

ASSESSMENT CRITERIA

The following matters will be taken into account by the Council in assessing the priority of your application. Please note that it is not necessary for your project to meet all of these criteria.

- the applicant's ability to demonstrate technical and financial responsibility with regard to the project, and demonstrated ability to complete the project by **19 April 2019**.
- the degree to which the applicant is financially contributing to the project;
- projects which would encourage the conservation of other heritage items;
- projects of demonstrated heritage value to the community; commonly the item concerned will appear on a number of heritage lists: eg the restoration of an important local heritage house;
- projects which are highly visible to the public, eg the replacement of a verandah to a building in a main street location;
- projects which have high public accessibility, eg a local museum, church or a private home which is open to the public several times a year;
- projects involving aspects of heritage which have received little or no NSW Government funding, eg historic gardens;
- urgent projects which are necessary in order to avert a threat to a heritage item;

- projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item;
- heritage items listed in a current or draft Local Environmental Plan; and
- have not received previous Council funding support in the last 2 years.

LEVEL OF FUNDING

It is proposed that the minimum level of funding per project will be \$500. The maximum level of funding available will be determined by the number of applications received/approved.

TIMING OF PROJECTS

Approval for projects will be issued in September 2018 and successful applicants will have nine [9] months to complete their project.

WHAT YOU NEED TO DO

Firstly contact Tamworth Regional Council

It is suggested that you set down the work you propose to do and then contact Tamworth Regional Council to discuss the eligibility of the project. The Council's Heritage Advisor will then be able to assist you in making an application. If the project is too large, the Advisor may suggest you obtain the services of an architect for the project.

Background Research

It will assist your case if you can properly demonstrate why the work you propose is appropriate from a heritage point of view. To do this you may need to do some research, eg the Council or the Library may have information on the building, or you may be able to obtain photographs. The Heritage Advisor may also have some suggestions to follow up.

Work to be carried out

You then need to decide in detail what work you want to carry out. This should be put down in a clear 'item by item' job schedule.

Quotes

Next, as with any work, you will need to obtain quotes and it is suggested that you arrange for at least two for the work. Put these costs alongside the schedule of work you have prepared.

Plans and Sketches

Depending on the size of the job you may need these to attach to your application for funding.

Photographs

Take a photograph of the setting of the building, each elevation and closeups of any particular job to be done. Keep the negatives and a set of photographs for your final report.

Fill in the application form

Fill in the attached simple form, keep a copy for your records, staple on the attachments and take/post it to any of the Tamworth Regional Council branch offices or Ray Walsh House, Tamworth by **10 September 2018** (PO Box, 555, Tamworth 2340). Contact the Strategic Planning Division on 6767 5522 if further information is required.

Promotion of the Funding Program

Photos associated with the completed project works will be used for promotional material and reporting purposes.

Tamworth Regional Heritage Awards

Those projects that are successfully completed under the funding program will automatically be nominated for the Tamworth Regional Heritage Awards held every two years.

TAMWORTH REGIONAL HERITAGE ASSISTANCE FUND 2018/2019

ADDITIONAL INFORMATION SUBMITTED WITH THIS APPLICATION

Tick quotes for the cost to carry out work	<input type="checkbox"/>
Tradespersons' qualifications	<input type="checkbox"/>
Plans/sketches of the proposed works	<input type="checkbox"/>
Photographs of existing structure	<input type="checkbox"/>
Samples of finished materials/colours	<input type="checkbox"/>
Historical background of the property	<input type="checkbox"/>

SIGNATURE OF APPLICANT

I/we, the undersigned, being the applicant(s) nominated in this application, hereby apply for financial assistance under the Heritage Assistance Fund to carry out works described in this application on the land specified in this application.

.....
Signature(s) Capacity Date

CONSENT OF OWNER(S) OF LAND

NAME OF OWNER(S) OF LAND:

POSTAL ADDRESS:

.....

I/we, the undersigned, being the owner(s) nominated above of the land to which this application relates, hereby consent to the making of this application.

.....
Signature(s) Capacity Date

APPLICATION FOR FINANCIAL ASSISTANCE

Please refer to guidelines before completing this application

APPLICANT

NAME:

POSTAL ADDRESS:

E-MAIL ADDRESS:

PHONE NO: (W)..... (H).....

SUBJECT LAND

NO: STREET:

LOCALITY:

THE PROPOSAL

PROPOSED WORKS:
.....
.....
.....

PRESENT USE OF BUILDING:
.....
.....

FUNDS

ESTIMATED COST OF WORKS:
.....

THE AMOUNT YOU ARE SEEKING WITH THIS APPLICATION – *An approximate amount to be nominated.*
.....

(NOTE: AMOUNT SOUGHT MUST BE MATCHED DOLLAR FOR DOLLAR BY APPLICANT)