

# Hire of Pavilion – No. 1 Oval



## Hirer Detail

Name of Hirer: .....

Postal Address: .....  
.....

Telephone No's: .....(Bus) .....(Home) .....(Mobile)

Date Required: ...../...../..... From: ..... am/pm to: ..... am/pm

## Type of Hire

- Community Group  Sporting Organisation  Commercial Organisation   
Charity Organisation  please provide registered charity number .....  
Internal Hire  Other  please specify .....

## Purpose of Hire

- Meeting  Seminar  Function   
Will this be a catered function  Yes  No Expected No. of Persons Attending: .....  
*(Please note that Council strongly urges you to make arrangements to inspect the venue for suitability before continuing with plans)*

## Section to be Hired:

- Function Room (Upstairs)  Bar Area (Downstairs)  Both   
Change room Amenities  (public toilets included)  
Specific Requirements at Pavilion: .....

**Costs (See Over):** \$..... *(Approval not granted until payment received)*

**Job Number:** ..... (internal use only)

Signed:.....

Date: .....

**NOTE: NO PARKING permissible in No. 1 Oval (except for the loading and unloading of goods)**  
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## OFFICE USE ONLY

\$..... Receipt Number: ..... Date: .....