Gift of Time Ceremony 2018

The Tamworth Regional Council Gift of Time Ceremony is held each year in conjunction with International Volunteer Day to formally thank volunteers within community organisations for their efforts.

The Tamworth Regional Council through their Volunteer Services aims to promote volunteering in the community and raise awareness of the great work of volunteer organisations in the Tamworth region.

The Tamworth Regional Council provides the following services:

- co-ordination of the Volunteer Network, to support organisations needing volunteers
- registration of not-for-profit organisations requiring volunteers
- recruit, inform and refer volunteers to registered organisations
- organisation of the annual Gift of Time Ceremony, for the community
- organisation of Volunteer Week activities

HOW TO HAVE YOUR CONTRIBUTION ACKNOWLEDGED

- All requests must be submitted on this official Tamworth Regional Council form
- Return completed form no later than Friday 16th November 2018

Please complete all sections on the attached Certificate form.

Completed forms should be returned by one of the following methods:

Postal The General Manager
Tamworth Regional Council
PO Box 555
TAMWORTH NSW 2340

By Email trc@tamworth.nsw.gov.au

In person: The General Manager
Tamworth Regional Council
Ray Walsh House
437 Peel Street
TAMWORTH NSW 2340

Further information and/or additional forms are available at Tamworth Community Centre, contact 6766 4480, fax 6767 5499 or email: trc@tamworth.nsw.gov.au. Additional nomination forms are also available from Council's Customer Services Centre, Ray Walsh House and from Council's website at www.tamworth.nsw.gov.au.

Gift of Time Ceremony

When: Wednesday 5th December 2018

Where: Tamworth Community Centre
Darling Street
Tamworth NSW 2340

2018 Gift of Time Ceremony

Certificate Information Form

SF8828

Name of Organisation: _____

Contact person: _____

Address: _____

_____

Contact Number: _____ Fax: _____

Email: _____

Hours Volunteered in past 12 Months: _____

Will your organisation have representatives attending the ceremony: Yes No

Number Attending: _____

Will your organisations representatives be staying for refreshments: Yes No

Number Attending: _____

Names of representatives attending - Representatives attending will be called to collect Gift of Time Certificate
(Maximum of 2 Representative per organisation)

Christian Name: _____ **Surname:** _____

Christian Name: _____ **Surname:** _____

Brief Outline of your Organisation's Activities:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Please return completed form no later than Friday 16th November 2018

Privacy Statement: *Any personal information you have supplied to or is collected by Tamworth Regional Council will only be stored and processed by Council for lawful purposes directly related to the functions and activities of Council. Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful function or activity and for no other purpose. Disclosure of personal information to a third party will be in accordance with Tamworth Regional Councils Privacy Management Plan*