

**APPLICATION FOR BUILDING CERTIFICATE  
 S.149D ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979**

DX 6125  
 Tel: (02) 6767 5555  
 Fax: (02) 6767 5499

Fee Paid	\$	Rec No.	Date:
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**APPLICANT'S DETAILS**

Applicants Name: ..... Reference: .....

Address: .....

.....

DX: ..... Phone: ..... Fax: .....

.....  
**(Applicants Signature)** **(Date)**

*Note: The application is to be made by either;*

- (a) the owner of the building;
- (b) the purchaser under a contract for sale of the property, his/her solicitor or agent;
- (c) a public authority which has notified the owner of its intention to apply;
- (d) a person with the consent in writing of the owner of the building.

**PROPERTY/BUILDING IDENTIFICATION**

Lot ..... DP ..... Section .....

Street No..... Street Name: .....

Side of Street ..... Nearest Cross Street.....

County: ..... Parish: ..... Locality .....

Classification of Building ..... Certificate for part or whole? .....

Description (if part) ..... Floor Area: ..... **m<sup>2</sup>**

**OWNER'S DETAILS**

Owner's Name: .....

Owner's Address: .....

.....

.....  
 (Owner's Signature to consent to lodgement of application if applicable) (Date)

**SURVEY CERTIFICATE**

Enclosed is a survey prepared by: .....

and dated: .....

## FEE SCHEDULE

1. For a class 1 building (include. any class 10 buildings on site) or a class 10 building

\$210.00

2. For any other class, relates to floor area

Not exceeding 200 square metres  
Exceeding 200 but not 2000 square metres  
Exceeding 2000 square metres

\$210.00

\$210.00 + 42c/m<sup>2</sup> for each m<sup>2</sup> over 200

\$966.00 + 6.3c/m<sup>2</sup> for each m<sup>2</sup> over 2000

4. Where it is necessary to carry out more than one inspection before issuing the certificate

\$75.00 additional fee may be levied

## INSPECTIONS

### Tick Appropriate Box

The premises are vacant and the key for inspection of the interior of the building is supplied with this application

The premises are occupied and the occupant will be present for an inspection between the hours of

and

The premises are vacant and the key may be collected from

Name:

Phone:

Hours:

and

A mutually convenient time may be arranged by contacting

Name:

Phone:

Hours

and

### Privacy Statement:

Any personal information you may have supplied to or is collected by the Council will only be stored and processed by the Council for lawful purposes directly related to the functions and activities of the Council. Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful function or activity and for no other purpose.