

NATURAL DISASTER RELIEF ASSISTANCE

RECOVERY GRANTS

For Small Businesses

Purpose: *To provide grants to small businesses which have suffered direct damage as a result of the November-December 2010 flood in New South Wales, for clean-up, removal of debris and restoration to assist business to continue or commence trading.*

This grant is not intended to replace the need for insurance, and is not intended to provide compensation for losses. All claims for assistance will be assessed on a case by case basis.

Assistance Available:

A grant up to \$15,000 to all eligible small businesses for clean-up and immediate restoration costs as a result of the November-December 2010 floods in NSW.

Who is Eligible?

Eligible small businesses which have suffered direct damage and which:

- *have less than 20 full time (or equivalent) employees,*
- *are a registered business, partnership or sole trader,*
- *have an Australian Business Number (ABN),*
- *have suffered direct damage to their premises and/or tools of trade (e.g. equipment/plant) and the essential cost of repair or replacement are the applicant's responsibility,*
- *are intending to re-establish within the Disaster Declared Local Government Area,*
- *were conducting business in the Disaster Declared Local Government Area prior to and including the date of the event, or are business enterprises in the development phase (e.g. premises being prepared but trading had not yet commenced).*

Eligible small businesses may include locally owned and operated franchises; businesses not operating from commercial premises but which experienced damage to primary equipment; home based enterprises (claiming only the costs directly attributable to the business).

Who is NOT Eligible?

- *businesses that are part of a national chain or company*
- *public companies alone, or in association with other companies*
- *primary producers who are eligible for other forms of assistance*
- *businesses which have not incurred clean-up, removal of debris or restoration costs but have suffered a loss of income as a result of the event*
- *businesses where that business is not the owner's primary source of income (more than 50%) if the owner is the sole employee of the business*
- *home based 'hobby' business (which produce less than 50% of your income). If you work from home and think this may apply to your business you should discuss your case with the NSW Rural Assistance Authority.*

What Costs ARE Covered?

The recovery grant is designed to cover the cost of clean-up and restoration to assist small businesses which have suffered direct damage as a result of a natural disaster, to enable businesses to continue or commence trading as soon as possible where the impact on the sector has been particularly severe, also to assist with the costs of relocation to temporary premises in cases where immediate re-opening of damaged premises is not possible.

What is Not Covered?

- * *Damage to dwellings. Owners may be able to claim other assistance for this (e.g. personal hardship and distress payments under the Natural Disaster Relief and Recovery Arrangements by contacting Department of Community Service on 1800 018 444).*
- * *Damage covered by insurance.*
- * *Your own labour costs*

TO ACCESS GRANT FUNDS:

- *You must lodge an application with the Authority before **30.06.2011***
- *You will need to provide paid tax invoice/ receipt or quote dated after 26.11.2010 for damages incurred.*

NOTE: Payment of any assistance can only occur upon production of tax invoice or receipt for damages incurred which must be received by the Authority by 30.06.2011

- *Provide copies of your latest Business Tax Returns and Financial Statements PLUS personal tax returns for each member of the business enterprise.*
- *Your business must be located within a Disaster Declared Local Government Area (Contact the Authority for details of declared Local Government Areas)*

HOW DO I APPLY ?

Application forms are available from the NSW Rural Assistance Authority by telephoning:

Toll Free 1800 678 593 or
(02) 6391 3000

Or visit our web site
www.raa.nsw.gov.au

Send completed application forms to:
NSW Rural Assistance Authority
Locked Bag 23
ORANGE NSW 2800