

## REPORT A DATA BREACH

Please use this form to notify us of a suspected or known Data Breach relating to your own or someone else's Personal Information collected or held by Tamworth Regional Council.

For the purposes of submitting this notification, 'Personal Information' means information or an opinion about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion, and which also includes information about an individual's physical or mental health, disability, and personal information connected to the provision of a health service.

Please complete the following, including as much information about the suspected or known Data Breach as able to.

\* You must complete these sections

### Your Details:

**Family Name/Surname\***

**Given Name/s\***

### Your Contact Details:

**Residential Address**

**Phone\***

**Email\***

Are you an employee of Tamworth Regional Council (please circle) **Yes / No**

**Date of the Data Breach** (if known)

**Description of the Data Breach\*** (please provide as much information as possible)



**Information involved in the Data Breach\***

**Additional Information** (Is there any additional information you can provide to help us investigate your notification?)

**Please attach any evidence if able to** (e.g. screenshots, photocopy's, pictures etc.)

**Please send this completed form to:**

[privacymndb@tamworth.nsw.gov.au](mailto:privacymndb@tamworth.nsw.gov.au), or,

In writing to:  
Data Breach Response Team  
Tamworth Regional Council  
PO Box 555,  
Tamworth, NSW 2340.

